# COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON CONF. ROOM SPECIAL MEETING

TUESDAY

9:00 A.M.

MAY 30, 2023

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner, Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Debbie Stanavich, Administrative Assistant; Bryan Elliott, Auditor.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 26, 2023.

#### D.O.C. OPT IN OR OUT HOMELESSNESS FUNDS COMMISSIONERS DISCUSSION

Bryan Elliott, County Auditor reviewed a recent funding opportunity that Department of Commerce has opened up. He stated that the County can opt in or out but if the County opts in then it can only be used towards existing programs via contract for Homelessness & Affordable Housing. He said if the County opts out then it goes directly to the lead agency (HopeSource). Commissioner Osiadacz stated there was not time to get this to the HAHC Committee since an answer is needed by 5/31/23 so she asked that it be brought to the Board and stated that she would recommend the County to opt out and allow it to go to the Counties Lead Agency. The Board supported Commissioner Osiadacz's recommendation and stated they would be in favor of opt-ing out.

DISCUSSION

TRIAL REMOTE FRIDAY'S IN BOCC

COMMISSIONERS

05/30/2023 MINUTES

6 - 6 - 23

Commissioner Wachsmith reviewed a conversation previously held during the HR Study Session on May 23, 2023 that he and Commissioner Osiadacz were wanting to discuss with Chairman Wright to do a trial in the BoCC Office of having the office be remote on Fridays. He explained that we are down Staff on Fridays and with the new employee coming from Grant County, each day Fridays looked to have the least amount of impact as there are not typically BoCC Meetings, the Board is mostly out that day, and we have the least amount of foot traffic that day.

Commissioner Osiadacz and Chairman Wright stated they were not in favor of the office being closed but Staff could come up with a plan so each employee had a work from home day.

# DISCUSSION BLAKE CONTRACT CONTACT COMMISSIONERS

Commissioner Wachsmith nominated himself to be the County's contact for the Blake Contract as well as allowing him signatory authority. Commissioner Osiadacz seconded. Motion carried 3-0.

# LETTER ROSLYN ARPA FUNDS IRRIGATION AT CEMETERY COMMISSIONERS

Commissioner Wachsmith moved to ratify Chair signature and approve District Two and District Three on a letter of support to the City of Roslyn Re: ARPA Funds for irrigation at the Roslyn Cemetery. Commissioner Osiadacz seconded. Motion carried 3-0.

# APPOINTMENT HOPE ISITT - DDAC COMMISSIONERS

Commissioner Wachsmith moved to appoint Hope Isitt to the Kittitas County Developmental Disabilities Advisory Committee for a 3-year term effective immediately and to end on 12/31/2025. Commissioner Osiadacz seconded. Motion carried 3-0.

## DISCUSSION COUNTY FACEBOOK COMMISSIONERS

The Board determined that for the week of May 29, 2023, they would publish on their Facebook the following: Congratulating Josh Boast (EHS) on winning State WIAA 300 Meter Hurdles for the Boys; Broadband Award; Reminder to clean up your garbage when you haul it in for camping, haul it out.

# UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

## **UPDATES**

## BOCC/WHITE BOARDS

COMMISSIONERS

The Board reviewed their updates/edits to each of their white boards.

## OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:00 a.m.

OFFICE ADMINISTRATOR

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Cory Wright, Chairman