

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AUDITORIUM
SPECIAL MEETING**

TUESDAY

2:00 P.M.

OCTOBER 18, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; and Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Darren Higashiyama, Chief Deputy; Jeanne Killgore, Human Resource Director; Jerry Pettit, Auditor; Neil Caulkins, Deputy Prosecutor; Clay Myers, Sheriff; Dan Carlson, CDS Director; Mark Cook, Public Works Director; Codi Fortier, Administrative Assistant; and 2 members of the public.

PUBLIC HEARING

AIRPORT HOLDINGS, LLC

AIRPORT

At 2:00 p.m. **CHAIRMAN OSIADACZ** opened a Public Hearing continued from October 4, 2022, to consider the Lease Agreements with Airport Holdings, LLC. She noted the record was open.

CODI FORTIER, ADMINISTRATIVE ASSISTANT, reviewed a Staff Report and recommended approval of the proposed Leases with Airport Holdings, LLC. She noted there had been a reduction in the amount of space to be leased by the County which went from 4,000 to 3,000 square feet.

THERE BEING NO ONE REQUESTING TO TESTIFY, THE PUBLIC PORTION OF THE HEARING WAS CLOSED.

LEASE

AIRPORT HOLDINGS, LLC

AIRPORT

VICE-CHAIRMAN WRIGHT moved to approve a Ground Lease and Commercial Building Lease with Airport Holdings, LLC, and Kittitas County. **COMMISSIONER WACHSMITH** seconded. Motion carried 3-0.

PUBLIC HEARING

CDBG CLOSEOUT PERFORMANCE

AUDITOR

At 2:02 p.m. **CHAIRMAN OSIADACZ** opened a Public Hearing to consider the Community Development Block Grant (CDBG) Contract No. 21-62210-008 Closeout Performance Report for the Project End Date June 30, 2022.

JERRY PETTIT, AUDITOR, reviewed a proposed Contract Close Out Report for the Community Development Block Grant - Public Services, and recommended approval of the document.

THOSE PRESENT & TESTIFYING: KATE SANDERS, REPRESENTING HOPESOURCE, reviewed a summary of workshops they've been holding along with

APPROVED

11-1-22

coaching for individuals who would like to take a more in-depth approach and practice the skills they've learned. She said they've been successful and able to achieve their goals with assistance from the Community Development Block Grant CDBG funds.

REPORT

CDBG CLOSEOUT PERFORMANCE

AUDITOR

VICE-CHAIRMAN WRIGHT moved to approve the Community Development Block Grant - Public Services Close Out Performance Report through end date of June 30, 2022, and to authorize the Chair to sign **COMMISSIONER WACHSMITH** seconded. Motion carried 3-0.

PUBLIC HEARING

KITTITAS COUNTY CODE CHAPTER 2.68

CDS

At 2:06 p.m. **CHAIRMAN OSIADACZ** opened a Public Hearing to consider Amendments to Kittitas County Code Chapter 2.68.

DAN CARLSON, CDS DIRECTOR, reviewed a Staff Report and history of the Fire Marshal's office. He said they proposed moving the Fire Marshal's office to the Sheriff's office, and that the Building Inspector would be moved into the Community Development Services department.

THERE BEING NO ONE REQUESTING TO TESTIFY, THE PUBLIC PORTION OF THE HEARING WAS CLOSED.

ORDINANCE 2022-012

KITTITAS COUNTY CODE CHAPTER 2.68

CDS

VICE-CHAIRMAN WRIGHT moved to approve Ordinance No. 2022-012, Amending Kittitas County Code Chapter 2.68, Moving the Fire Marshal's office into the Sheriff's office and moving the Building Inspector into the Community Development Services department. **COMMISSIONER WACHSMITH** seconded. Motion carried 3-0.

OTHER BUSINESS:

Vice-Chairman Wright said FISH had requested a letter be signed by the Chairman and recommended ratifying it at a later date.

EXECUTIVE SESSION

At 2:12 p.m. Chairman Osiadacz announced the Board would recess into an Executive Session with Jeanne Killgore, Human Resources Director; and Dan Carlson, CDS Director, for 10 minutes, until 2:22 p.m., to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the

salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action was anticipated.

At 2:22 p.m. the Board reconvened out of Executive Session. No action was taken.

At 2:22 p.m. Chairman Osiadacz announced the Board would recess back into Executive Session with Jeanne Killgore, Human Resources Director; and Dan Carlson, CDS Director, for 20 minutes, until 2:42 p.m., to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action was anticipated.

At 2:42 p.m. the Board reconvened out of Executive Session. No action was taken.

At 2:42 p.m. Chairman Osiadacz announced the Board would recess back into Executive Session with Jeanne Killgore, Human Resources Director; and Dan Carlson, CDS Director, for 10 minutes, until 2:52 p.m., to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action was anticipated.

At 2:52 p.m. the Board reconvened out of Executive Session. No action was taken.

At 2:52 p.m. Chairman Osiadacz announced the Board would recess back into Executive Session with Jeanne Killgore, Human Resources Director, for 5 minutes, until 2:57 p.m., to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action was anticipated.

At 2:57 p.m. the Board reconvened out of the Executive Session. No action was taken.

At 2:57 p.m. Chairman Osiadacz announced the Board would recess back into Executive Session with Jeanne Killgore, Human Resources Director for 3 minutes, until 3:00 p.m., to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action was anticipated.

At 3:00 p.m. the Board reconvened out of Executive Session. No action was taken.

At 3:00 p.m. Chairman Osiadacz announced the Board would recess back into Executive Session with Jeanne Killgore, Human Resources Director; and Dan Carlson, CDS Director, for 5 minutes, until 3:05 p.m., to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action was anticipated.

At 3:05 p.m. the Board provided instructions to set up future Special Meetings with Staff to work on future plans.

The meeting was concluded at 3:05 p.m.

CLERK OF THE BOARD


Julie Kjersvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Chairman Laura Osiadacz