

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
SPECIAL MEETING**

WEDNESDAY

11:00 A.M.

JUNE 1, 2022

Board members present: Chairman Laura Osiadacz, Vice-Chairman Cory Wright, and Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Amy Cziske, Treasurer; Jerry Pettit, Auditor; and Brian Carlson, Budget & Finance Director.

SPECIAL MEETING

TREASURER OFFICE HOURS

TREASURER

At 11:00 a.m. Chairman Osiadacz opened a Special Meeting to meet with the Treasurer and Budget & Finance Director.

Amy Cziske, Treasurer, reviewed a proposed Resolution authorizing changes to their office hours. The office hours open to the public would be Monday through Friday from the hours of 9:00 a.m. to 4:00 p.m., with the exception of the months of April and October. The hours would be extended in April and October from 9:00 a.m. to 5:00 p.m. for the purpose of collecting taxes and being more available to the public.

RESOLUTION 2022-118

TREASURER OFFICE HOURS

TREASURER

Commissioner Wachsmith moved to approve Resolution No. 2022-188, Authorizing the Change of Office Hours for the Kittitas County Treasurer's Office. Vice-Chairman Wright seconded. Motion carried 3-0.

UPDATE

PSA - ACCOUNTING SERVICES

AUDITOR

Brian Carlson, Budget & Finance Director, provided a draft Professional Services Agreement to prepare the 2021 Financial Statements to ensure timely drafting and submission of 2021 financial statements, and for additional phased scopes of work. He said the budget impact is estimated at being \$60,000.00 in 2022, and \$15,000.00 to \$40,000.00 in 2023-2024. The proposed funding source is to be the unallocated ARPA Funds. He said there are many more political subdivisions, each with its own complex accounting and reporting obligations, than there are technicians trained to meet those obligations. Kittitas County is drawing from the same limited talent-pool as every other political subdivision. He reviewed the draft phases and said if the Board agreed to moving forward, he would have the Prosecutor's office review the draft agreement and place it onto the Commissioners June 7, 2022, Agenda for consideration.


APPROVED

6-7-2022

The Board of County Commissioners extended their appreciation to Mr. Carlson for bringing forward the proposal and asked him to place it onto their next Agenda for formal action.

Meeting adjourned at 11:18 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman