

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX/CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MAY 9, 2022

Board members present: Vice-Chairman Cory Wright and Commissioner Brett Wachsmith. Excused: Chairman Laura Osiadacz.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Emily Smith, Administrative Assistant; Taylor Reno, Administrative Assistant; Taylor Crouch, Administrative Assistant; Kristine Foreman, Human Resource Director; 1 member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Vice-Chairman Wright opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 6, 2022.

RESOLUTION

EXECUTION OF LTAC INTERNAL CONTRACT

COMMISSIONERS

Commissioner Wachsmith motioned to approve a Resolution NO. 2022-111 Authorizing Execution of Internal Contract for Award of LTAC Funding. Vice-chairman Wright seconded. Motion carried 2-0.

AMENDMENT

NO.1 TO HH-2021-002-HOPESOURCE-CWS

COMMISSIONERS

Commissioner Wachsmith motioned to approve Amendment No. 1 to Contract HH-2021-002-HopeSource-CWS between HopeSource and Kittitas County. Vice-Chairman Wright seconded. Motioned carried 2-0.

DISCUSSION

VETERAN'S ADVISORY BOARD

COMMISSIONERS

APPROVED

5-17-22

There was discussion on who would be the point person moving forward, commissioner Wachsmith was designated as the lead on this matter.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined that for the week of May 9, 2022, there will be no Facebook post.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

At 9:21 a.m. Vice-Chairman Wright announced the Board would recess into Executive Session for 10 minutes with Kristine Foreman, HR Director; Mandy Buchholz, Administrative Supervisor; and Julie Kjorsvik, Clerk of the Board to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:31 a.m. the Board reconvened out of Executive Session. No action was taken.

At 9:31 a.m. Vice-Chairman Wright announced the Board would recess back into Executive Session for 5 minutes with Kristine Foreman, HR Director; Mandy Buchholz, Administrative Supervisor; and Julie Kjorsvik, Clerk of the Board to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in

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At 9:36 a.m. the Board reconvened out of Executive Session. No action was taken.

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At 9:41 a.m. the Board reconvened out of Executive Session. No action was taken.

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At 9:46 a.m. the Board reconvened out of Executive Session. No action was taken.

At 9:46 a.m. Vice-Chairman Wright announced the Board would recess back into Executive Session for 5 minutes with Kristine Foreman, HR Director; Mandy Buchholz, Administrative Supervisor; and Julie Kjorsvik, Clerk of the Board to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of

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At 9:46 a.m. the Board reconvened out of Executive Session. There was Board direction to remand back to the hiring panel.

Meeting adjourned at 9:47 a.m.

ADMINISTRATIVE ASSISTANT



Emily Smith

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Vice-Chairman