

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
WEBEX/CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**MARCH 14, 2022**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Kristine Foreman, HR Director; Taylor Crouch, Admin Asst.; Jerry Pettit, Auditor; Angela Bugni, Rule 9 Intern; Elisha Harvill, Chief Administrator; Greg Zempel, Prosecutor and one member of the public.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 11, 2022.

**DISCUSSION**

**RISK MGMT. CONSOLIDATING**

**COMMISSIONERS**

Prosecutor Zempel discussed with the Board what options they had and what risks were involved as well as why it makes the most sense to bring the risk management work back into the Prosecutor's Office. Kristine Foreman, HR Director Foreman stated what she has been working on and that she is open to changing things. The Board determined that Commissioner Wright, Prosecutor Zempel, Deputy Prosecutor Horner and Director Foreman would meet and bring back proposals for the Board to consider.

**RATIFY**

**SPECTRUM SERVICE ORDER**

**COMMISSIONERS**

Commissioner Wright moved to ratify the chair's signature on a

**APPROVED**  
4/15/22

Spectrum Enterprise Service Order. Commissioner Wachsmith seconded. Motion carried 3-0.

**RATIFY STATE AUDITOR AMENDMENT COMMISSIONERS**

Commissioner Wright moved to ratify the Chair's signature on a letter to the Office of Washington State Auditor Pat McCarthy Re: Amendment to Engagement Letter dated September 22, 2021. Commissioner Wachsmith seconded. Motion carried 3-0.

**APPOINTMENT PEARSON - FAIR BOARD COMMISSIONERS**

Commissioner Wright moved to appoint Brittany Pearson, to the Kittitas County Fair Board for a 3-year term effective immediately and expiring 12/31/2022, noting that she is completing a former members term. Commissioner Wachsmith seconded. Commissioner Wright noted he would like to see more turnover on the Fair Board so there are fresh ideas coming in. Motion carried 3-0.

**APPOINTMENT JUHL - HOMELESSNESS COMMISSIONERS**

Commissioner Wright moved to appoint Jay Juhl, to the County Homelessness & Affordable Housing Committee for a term effective immediately and to expire on 12/31/2023. Commissioner Wachsmith seconded. Motion carried 3-0.

**UPDATE PHIL BACKLUND COMMISSIONERS**

No meeting with the Phil at this time since they will be meeting with him on 3/16/2022.

**DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS**

The Board determined for the week of March 14, 2022, they would post on their Facebook Page: pictures they will take on 3/15/2022 during their Agenda Session for the proclamations for CASA and EHS Girls Basketball as well as the Mask Mandate ending.

**UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:00 a.m.

**ADMINISTRATIVE SUPERVISOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Laura Osiadacz, Chairman