

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX/CONF. ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

JANUARY 18, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Admin Assistant; Jerry Pettit, County Auditor; Kady Porterfield, KVEC Director; Phil Backlund, Consultant and 1 member of the Public.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 14, 2022.

REQUEST

WSLCB LETTER - CORONATION BANQUET

COMMISSIONERS

Commissioner Wright moved to approve and authorize Board signature on a letter to the Washington State Liquor and Cannabis Board regarding the venue change for the Royal Court Coronation Banquet, noting a Scribner's error for Staff to correct. Commissioner Wachsmith seconded. Motion carried 3-0.

UPDATE

PHIL BACKLUND

COMMISSIONERS

Phil Backlund Consultant asked them to get back to him on the NORM's document so he can proceed for what he needs to do. The Board discussed bringing in the County Management Team for feedback on implementing the NORMS across the County.

APPROVED
2/1/22

Chairman Osiadacz reviewed Communications Director Brettmann's update on her behalf as she was out at training today.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the Year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 9:37 a.m.

ADMINISTRATIVE SUPERVISOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman