

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

SEPTEMBER 7, 2021

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz & Commissioner Cory Wright (via Webex).

Others in person and via WebEx: Julie Kjorsvik, Clerk of the Board; Jim Goeben, IT Director; Taylor Crouch, Administrative Assistant; Josh Frederickson, Engineer; Paul Sander, Lower County District Court Judge; Kari Elkins, Office Administrator; Carly Brettmann, Communications Director; Arden Thomas, WRP Manager; Mandy Buchholz, Administrative Supervisor; Barb Demory, Lower District Court Administrator; Steve Panattoni, Jail Superintendent; Greg Zempel, Prosecutor; Elishia Harvill, Chief Administrator; Jodi Hammond, Chief Criminal Deputy; Amy Cziske, Treasurer; and approximately 6 members of the public.

Per Governor Inslee's Proclamation 20-28 et seq., the public was encouraged to join the meeting virtually or in person.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION CONSTITUTION DAY & CITIZENSHIP DAY COMMISSIONERS

Vice-Chairman Osiadacz moved to approve a Proclamation declaring September 17, 2021, as "Constitution Day and Citizenship Day" and encourages citizens of Kittitas County to attend a celebration at Rotary Park to reaffirm our commitment to a strong adherence to the foundational principles put forth in the Constitutions and laws for naturalization citizenship. Commissioner Wright seconded. Motion carried 3-0.

APPROVED
9/21/21

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

The Board reviewed each item individually prior to making any motions. At the conclusion of reviewing each item Vice-Chairman Osiadacz moved to approve the Consent Agenda, as amended by removing Consent Items H, I, J and Q. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
6/17/2021	Board of Health
7/7/2021	Law & Justice Study Session
7/15/2021	Board of Health
7/19/2021	Weekly Planning Meeting
7/26/2021	CDS Study Session
7/26/2021	Weekly Planning Meeting
8/5/2021	Law & Justice Study Session
8/9/2021	CDS Study Session
8/9/2021	PW Study Session
8/9/2021	Weekly Planning Meeting
8/16/2021	Office Admin
8/17/2021	Agenda Session
8/23/2021	PW Study Session
8/23/2021	IT Study Session
8/30/2021	Covid-19 Messaging
8/30/2021	Weekly Planning Meeting
8/31/2021	Executive Session
9/1/2021	Law & Justice Study Session

SET PUBLIC HEARING AMEND KCC CODE CHAPTER 2.09 LOWER DISTRICT COURT

Approve Setting a Public Hearing to consider Amendments to Kittitas County Code Chapter 2.09, to be held in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING AMEND KCC CODE CHAPTER JUVENILE

Approve Setting a Public Hearing to consider Amendments to Kittitas County Code Chapter 2.55.080, to be held in the Commissioners

Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

APPOINTMENT

MATTHEW STALDER

COMMISSIONERS

Approve appointing Matthew Stalder to the Homelessness & Affordable Housing Committee, for a term effective immediately and expiring December 31, 2021.

RESOLUTION 2021-140

HOPESOURCE

COMMISSIONERS

Approve Resolution No. 2021-140, Authorizing a Professional Services Agreement between Kittitas County and HopeSource in the amount of \$3,500.00 for the Provision of the Youth Recreational Scholarship Program from January 1, 2021, through December 2022.

RESOLUTION 2021-141

COMMUNITY BUILDERS

COMMISSIONERS

Approve Resolution No. 2021-141, Authorizing a Professional Services Agreement between Kittitas County and Community Builders, in the amount of \$2,000.00 in 2021 and 2022, to provide the Upper Kittitas County Youth Activities Summer Program.

AGREEMENT

KITTITAS COUNTY HEALTH NETWORK

SHERIFF

Approve a Modification of the Existing Personal Services Agreement between Kittitas County and Kittitas County Health Network for the MAT Program, from July 6, 2021, through September 30, 2023.

REQUEST TO APPROVE A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT AND THE DEPARTMENT OF ECOLOGY (SOLID WASTE) - ITEM REMOVED FROM THE AGENDA

REQUEST TO APPROVE A CONTRACT AMENDMENT BETWEEN THE KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT AND THE KITTITAS COUNTY HEALTH NETWORK - ITEM REMOVED FROM THE AGENDA

REQUEST TO APPROVE A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT AND THE DEPARTMENT OF ECOLOGY (WELL DELEGATION) - ITEM REMOVED FROM THE AGENDA

RESOLUTION 2021-142 MANASTASH RD BANK STABILIZATION PROJECT PUBLIC WORKS

Approve Resolution No. 2021-142, Awarding Hydraulics and Hydrology Design Support for the Manastash Road Bank Stabilization Project to Natural Waters and to Authorize the Public Works Director to Negotiate Scope of Work and Fee for Said Project.

REQUEST FOR PROPOSALS

BARN & GARAGE DEMOLITION

PUBLIC WORKS

Approve a Request for Proposals for demolition services removing one barn and one garage, salvaging associated materials, disposing of unsalvageable materials, and removing all materials within the identified vicinity of the structures, to be submitted by 4:00 p.m. on October 1, 2021, at the Kittitas County Public Works Department 311 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING

REAL ESTATE EXCISE TAX

PUBLIC WORKS

Approve Setting a Public Hearing to consider amending Kittitas County Code Chapter 3.09 (0.10) Real Estate Excise Tax, to be held at 2:00 p.m. on September 21, 2021, in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2021-144

WA STATE DEPT. OF TRANSPORTATION

PUBLIC WORKS

Approve Resolution No. 2021-144, Authorizing the Chair's Signature on Title VI Standard Assurances and the Letter of Intent to Comply with the Washington State Department of Transportation Title VI Plan.

RESOLUTION 2021-143 LAB ENGINEERING AND/OR TESTING SERVICES PUBLIC WORKS

Approve Resolution No. 2021-143, Authorizing the Chairman's Signature on the Washington State Department of Transportation (WSDOT) Reimbursable Agreement No. GCB3557 for State Materials Lab Engineering and/or Test Services.

SET PUBLIC HEARING

SURPLUS EQUIPMENT

PUBLIC WORKS

Approve Setting a Public Hearing to consider equipment surplus to the Kittitas County's needs, to be held at 2:00 p.m. on September 21, 2021, in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE A PERSONAL SERVICES AGREEMENT BETWEEN KITTITAS COUNTY AND PHIL BACKLUND - ITEM REMOVED FROM THE AGENDA.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

John Jensen provided information to the Board and thanked them for their

letter to the City of Cle Elum regarding the 47 Degree North project. He expressed concerns the rural of Easton

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:35 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 20 minutes with Greg Zempel, Prosecutor; Jodi Hammond, Chief Criminal Deputy; Elishia Harvill, Chief Administrator; Jim Goeben, IT Director, to consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets. No action anticipated.

At 10:55 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:55 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes to consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets. No action anticipated.

At 11:05 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:05 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information

that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets. No action anticipated.

At 11:10 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:10 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets. No action anticipated.

At 11:15 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:15 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets. No action anticipated.

At 11:20 a.m. the Board reconvened out of Executive Session.

Based upon a possible breach of security, the IT Department and Prosecutors office will work together to notify the people if needed to establish a scope of work, if there is any potential breach.

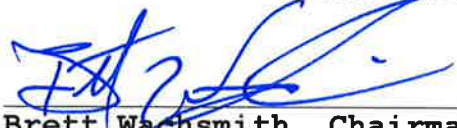
ADJOURNMENT

The meeting was adjourned at 11:24 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Brett Wachsmith, Chairman