

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

MAY 18, 2021

Board members present via WebEx: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz; and Commissioner Cory Wright.

Others via WebEx: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Mark Cook, Public Works Director; Steve Panattoni, Jail Superintendent; Josh Fredrickson, Engineer; Neil Caulkins, Deputy Prosecutor; Arden Thomas, Water Resource Program Manager; Bridget Pechtel, Long Range Planner; Judy Pless, Budget & Finance Manager; Candie Leader, Administrative Supervisor; Tristen Lamb, Public Health Administrator; Jeremy Johnston, Planning Official; Jeanne Killgore, Human Resource Representative; Bridget Pechtel, Long Range Planner; Dan Carlson, CDS Director; Lisa Young, Human Resource Director; and Taylor Crouch, Administrative Assistant.

Kittitas County is currently in Phase 3 of the "Healthy Washington - Roadmap to Recovery" and in person participation is allowed however, we are currently unable to meet the regulations required Per Governor Inslee's Proclamation and the public was encouraged to join the meeting by joining a WebEx event online.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

APPROVED
6/1/21

CONSENT AGENDA

The Agenda Study Session had been cancelled for Monday May 17, 2021, and therefore the Board would be reviewing all items individually prior to making any motions. At the conclusion of reviewing each item Vice-Chairman Osiadacz moved to approve the Consent Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
3/18/2021	Board of Health
4/7/2021	Law & Justice
4/12/2021	Airport Study Session
4/28/2021	Executive Session
4/28/2021	Executive Session
4/29/2021	CDBG CV2
4/29/2021	Executive Session
4/30/2021	Executive Session
5/3/2021	Agenda Study Session
5/3/2021	Office Admin
5/4/2021	Agenda Session
5/4/2021	2pm Public Hearing
5/5/2021	Law & Justice
5/7/2021	Executive Session
5/7/2021	Regional Morgue
5/10/2021	Dept Head None
5/10/2021	Office Admin
5/10/2021	PW Study Session
5/11/2021	County Auditor
5/17/2021	Dept. Head None

AGREEMENT

HEATHER SEIBERT

SHERIFF

Acknowledge a Professional Services Agreement between Kittitas County and Heather Seibert, in the amount of \$400.00 to conduct an external audit of the 2020 Kittitas County Sheriff's Office CARES funding expenditures, beginning April 19, 2021 through May 3, 2021.

AGREEMENT

MODUS TECHNOLOGY, INC.

PROSECUTOR

Approve a Professional Services Agreement between Kittitas County and Modus Technology, Inc. in the amount up to \$32,142.60 to scan and digitize the Prosecutor's Office records from June 1, 2021 through December 31, 2021.

RESOLUTION 2021-075

AMERICAN RESCUE PLAN FUND 124

AUDITOR

Each Contractor.

RESOLUTION 2021-079

VANTAGE HIGHWAY CRP 298-19

PUBLIC WORKS

Approve Resolution No. 2021-079, Authorizing the Chair's Signature on County Road Administration Board Project Agreement Amendment Number 2, in the amount totaling \$2,635,000.00 in Rural Arterial Trust Account funding towards the Vantage Highway Improvement project, CRP 298-19.

SET PUBLIC HEARING

PURCHASE OF REAL PROPERTY

PUBLIC WORKS

Approve Setting a Public Hearing for June 1, 2021 at 2:00 p.m. to consider the Purchase of Real Property that lies within Sections 24 and 25, Township 17 North, Range 18 East, W.M. and to authorize the Clerk to publish said notice.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

RESOLUTION 2021-074

DISTRESSED COUNTY SALES & USE TAX

PUBLIC WORKS

Vice-Chairman Osiadacz moved to Approve Resolution No. 2021-074, Awarding the 2021 Distressed County Sales & Use Tax Funds as Recommended by the Conference of Governments including CenterFuse \$72,000.00; Kittitas County Chamber of Commerce \$92,000.00; Snoqualmie Pass Public Utility District \$300,000.00; City of Cle Elum \$450,460.00; and the City of Ellensburg \$238,868.00. Commissioner Wright seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:25 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 15 minutes with Jeanne Killgore, HR Representative and Lisa Young, HR Director, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:40 a.m. the Board reconvened out of Executive Session. No action was taken. Ms. Killgore and Ms. Young left the meeting.

At 10:41 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:51 a.m. the Board reconvened out of Executive Session. No action was taken.


ADJOURNMENT

The meeting was adjourned at 10:51 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman