

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
WEBEX
REGULAR MEETING**

MONDAY

9:00 A.M.

MAY 3, 2021

Board members present: Chairman Brett Wachsmith; Commissioner Cory Wright and Vice-Chairman Laura Osiadacz.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Admin Assistant; Lisa Young, HR Director; George Long, KITTCOM Director; Judy Pless, Budget & Finance Director.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 30, 2021.

APPOINTMENT

PLANNING COMMISSION

COMMISSIONERS

Mandy Buchholz, Administrative Supervisor presented three applications (Holly Merrill, Scott Carlson & Warren Taylor) for the Board to consider for appointment to the two vacant seats on the County Planning Commission. Commissioner Wright moved to appoint Warren Taylor, for terms effective immediately (term expire 12/31/2024) and Scott Carlson (term to expire 12/31/2025) to the Kittitas County Planning Commission District One vacancies for four-year terms. Vice-Chairman Osiadacz seconded. Motion carried 3-0.

APPOINTMENT

BOWLING ALLEY COMMITTEE

COMMISSIONERS

N/A no RFP's were received, so there will not be a Committee formed.

APPROVED
5/18/21

DISCUSSION**AMERICAN RESCUE PLAN ACT****COMMISSIONERS**

Judy Pless, Budget & Finance Director stated that she has been checking the website and there are still no guidelines. She stated that on the Agenda for May 18, 2021, she will have the Board create a new fund for it. Once there are guidelines she will work on a meeting with the Board but felt a similar process as the last time would work well.

FORM**DEPARTMENT OF REVENUE****COMMISSIONERS**

Vice-Chairman Osiadacz moved to approve Chair signature on the Department of Revenue Tax & License Clause Confidentiality Agreement for George Long, Kittcom Director. Commissioner Wright seconded. Motion carried 3-0.

DISCUSSION**RECRUITMENT COMMITTEE****COMMISSIONERS**

Julie Kjorsvik, Clerk of the Board questioned if the Board wanted any additional BoCC Staff on the Recruitment Committee's for the Auditor's Office Budget & Finance Director position. Commissioner Wright stated he would like to take a step back and discuss what is being recruited for. He stated that Commissioner Osiadacz was gone last week and wanted to see what her thoughts were on how and what the recruitment process is moving forward. Lisa Young, HR Director suggested that a separate meeting take place for the Board to discuss this with Jerry Pettit, Auditor present.

UPDATE**BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. The assignments for 2021 were determined at the Board of County Commissioners Office Admin meeting on 1-11-2021.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

DISCUSSION**FACEBOOK WEEKLY POSTS****COMMISSIONERS**

The Board determined for the week of May 3, 2021 they would post on their Facebook page about the Restaurant Revitalization Plan thru the American Rescue Plan Act.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 9:22 a.m.

ADMINISTRATIVE SUPERVISOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman