

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

MARCH 16, 2021

Board members present via WebEx: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz and Commissioner Cory Wright.

Others via WebEx: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Mark Cook, Public Works Director; Darren Higashiyama, Chief Deputy; Kasey Knudson, Special Programs Manager; Taylor Crouch, Administrative Assistant; Steve Panattoni, Jail Superintendent; Dan Carlson, CDS Director; Jeremy Johnston, Planning Official; Cody Cupp, HHW Supervisor; Josh Fredrickson, Engineer; Ken Grannan, Airport Director; Kady Porterfield, Event Center Director; and Neil Caulkins, Deputy Prosecutor.

Kittitas County is currently in Phase 2 of the "Healthy Washington - Roadmap to Recovery" and in person participation is allowed however, we are currently unable to meet the regulations required Per Governor Inslee's Proclamation 20-28 et seq. the public was encouraged to join the meeting by joining a WebEx event online.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION

NATIONAL COUNTY GOVERNMENT MONTH

COMMISSIONERS

Vice-Chairman Osiadacz moved to approve a Proclamation for National County Government Month in April 2021 and to encourage all County officials, employees, schools, and residents to participate in County government celebration activities. Commissioner Wright seconded. Motion carried 3-0.

APPROVED
4/7/21

AWARDS & RECOGNITIONS

Justin Turnbull, County Surveyor was recognized for obtaining his Right-of-Way Professional Certification.

APPROVAL OF AGENDA

Vice-Chairman Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

The Agenda Study Session had been cancelled for Monday March 15, 2021, and therefore the Board would be reviewing all items individually prior to making any motions. At the conclusion of reviewing each item Vice-Chairman Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
1/21/2021	Board of Health
2/1/2021	Executive Session
2/8/2021	Airport Study Session
2/9/2021	Solid Waste/Maint.
2/10/2021	EC Study Session
2/22/2021	CDS Study Session
2/22/2021	PW Study Session
2/23/2021	Mental Health Tax Proposal Update
2/24/2021	DPW Workshop
3/1/2021	Agenda Study Session
3/1/2021	Office Admin
3/2/2021	Agenda Session
3/2/2021	2pm Public Hearing
3/3/2021	State Auditor Exit Conference
3/5/2021	DPW Workshop
3/8/2021	Dept. Head
3/8/2021	CDS Study Session
3/8/2021	PW Study Session
3/9/2021	HR Study Session
3/15/2021	Dept. Head
3/22/2021	Dept. Head
3/29/2021	Dept. Head

RESOLUTION 2021-040

TENT STRUCTURES

EVENT CENTER

Approve Resolution No. 2021-040, Awarding a Bid to Purchase Tent Structures for the Kittitas Valley Event Center from ESAPCO (dba Farm Tek) in the amount of \$30,556.67, including tax and delivery.

AGREEMENT

THE WATERSHED COMPANY

CDS

Approve Amendment No. 1 to a Professional Services Agreement for Phase II Critical Areas Ordinance (CAO) Review and Draft Update, in the total amount of \$57,000.00.

AGREEMENT

PAINTCARE WASHINGTON LLC

SOLID WASTE

Approve an Agreement between PaintCare Washington LLC and the Kittitas County for the Washington Architectural Paint Stewardship Program Moderate Risk Waste Drop-Off Site Operation.

AGREEMENT

ENTRUST

PUBLIC HEALTH

Approve Amendment No. 1 to the Professional Service Agreement between Entrust and Kittitas County amending the pay rate to provide employment day activities for the Developmental Disabilities Program, from July 1, 2020 through June 30, 2021.

AGREEMENT

ELMVIEW

PUBLIC HEALTH

Approve Amendment No. 1 to the Professional Service Agreement between Elmview and Kittitas County amending the pay rate to provide employment day activities for the Developmental Disabilities Program, from July 1, 2021 through June 30, 2021.

RESOLUTION 2021-041

WA STATE PARKS & RECREATION COMMISSION

SHERIFF

Approve Resolution No. 2021-041, Authorizing an Intergovernmental Agreement between the Kittitas County Sheriff's Office and the Washington State Parks and Recreation Commission to perform Boating Safety and Education in Kittitas County.

AGREEMENT

WA STATE MILITARY DEPARTMENT

SHERIFF

Approve Amendment A to Grant Agreement Number E20-270 between the Washington State Military Department and the US Department of Homeland Security and the Kittitas County Sheriff's Office for the period January 27, 2021 through December 31, 2021.

RESOLUTION 2021-042

DEPARTMENT OF CORRECTIONS

SHERIFF

Approve Resolution No. 2021-042, Authorizing an Extension of the

Interlocal Agreement between the Washington State Department of Corrections and Kittitas County for the Housing of Inmates from January 1, 2021 through December 31, 2021.

AGREEMENT

WA STATE MILITARY DEPARTMENT

SHERIFF

Approve Grant Agreement E21-187 between the Washington State Military Department and the U.S. Department of Homeland Security and the Kittitas County Sheriff's Office, in the amount of \$11,096.00 from September 1, 2018 through August 31, 2021 as part of the ongoing Homeland Security Grants that are managed through the Region 7 Interlocal Agreement.

RESOLUTION 2021-043

KITTITAS COUNTY CONSERVATION DIST.

PUBLIC WORKS

Approve Resolution No. 2021-043, Authorizing the Chairman's Signature on an Interlocal Agreement between the Kittitas County Flood Control Zone District and the Kittitas County Conservation District.

RESOLUTION 2021-044

CONTECH ENGINEERED SOLUTIONS

PUBLIC WORKS

Approve Resolution No. 2021-044, Awarding a Contract to Contech Engineered Solutions in the amount of \$36,713.70, to supply a 30' Steel Modular Bridge and authorize the Public Works Director to sign contract documents.

RESOLUTION 2021-045

CITY OF ELLENSBURG

PUBLIC WORKS

Approve Resolution No. 2021-045, Authorizing the Chairman's Signature on an Interlocal Agreement between the Kittitas County Flood Control Zone District and the City of Ellensburg in the amount of \$111,637.00 relating to the Reecer Creek Flood Hazard Reduction and Floodplain Restoration Project.

RESOLUTION 2021-046

JACOBS ENGINEERING GROUP

PUBLIC WORKS

Approve Resolution No. 2021-046, Authorizing the Chairman's Signature on Amendment No. 1 to the Jacobs Engineering Group Task Order No. 3 increasing the amount from \$46,691.00 to \$67,402.00 for the Spring Creek Restoration Plan.

RESOLUTION 2021-047

HLA ENGINEERING AND SURVEYING, INC.

PUBLIC WORKS

Approve Resolution No. 2021-047, Authorizing the Director of Public Works to Sign Task Order No. 1 with HLA Engineering and Surveying, Inc. in the amount of \$80,000.00 for the Final Design of the Kachess Road Culvert Replacement Project.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

POLICY

AIRPORT LEASING POLICY RECOMMENDATIONS

AIRPORT

Ken Grannan, Airport Director provided draft of Airport Leasing Policy for future development at the Bowers Field, which was recommended for approval by the Airport Advisory Committee (AA) and subcommittee.

Commissioner Wright moved to table the item until Thursday March 18, 2021 at 9:00 a.m. Special Meeting, to allow additional time to review the materials. Vice-Chairman Osiadacz seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:48 a.m. Chairman Wachsmith announced the Board would recess into Executive Session with Mark Cook, Public Works Director and Neil Caulkins, Deputy Prosecutor for 5 minutes to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 10:53 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:54 a.m. Chairman Wachsmith announced the Board would recess into Executive Session with Dan Carlson, CDS Director; Jeremy Johnston, Planning Official; and Mark Cook, Public Works Director, for 20 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 11:14 a.m. the Board reconvened out of Executive Session. No action was taken. Chairman Wachsmith had left the meeting.

Vice-Chairman Osiadacz announced the Board would recess back into Executive Session for another 15 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions,

or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 11:30 a.m. the Board reconvened out of Executive Session. No action taken.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman