

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
WEBEX
REGULAR MEETING
HR STUDY SESSION**

TUESDAY

10:00 AM

3/9/2021

Board members present: Brett Wachsmith, Laura Osiadacz

Others: Ken Grannan, Elishia Harvill, Jodi Hammond, Christopher Horner, Lisa Young, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

EXECUTIVE SESSION – RCW 42.30.110(1)(i) TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY MATTERS RELATING TO AGENCY ENFORCEMENT ACTIONS, OR TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY LITIGATION OR POTENTIAL LITIGATION TO WHICH THE AGENCY, THE GOVERNING BODY, OR A MEMBER ACTING IN AN OFFICIAL CAPACITY IS, OR IS LIKELY TO BECOME, A PARTY, WHEN PUBLIC KNOWLEDGE REGARDING THE DISCUSSION IS LIKELY TO RESULT IN AN ADVERSE LEGAL OR FINANCIAL CONSEQUENCE TO THE AGENCY.

The Board entered executive session at 10:01 AM to discuss potential litigation for an anticipated length of five minutes. Anticipated action: none. The Board exited executive session at 10:06 AM with no action taken.

STAFFING REQUEST – RULE 9 INTERN/PROSECUTOR'S OFFICE

HR Director Young presented a request from the Prosecutor's Office to recreate a Rule 9 Intern position within their office. She explained that the position allows licensed legal interns to gain experience in preparation for becoming an attorney. The Prosecutor's Office has an employee who is eligible to move into a Rule 9 Intern position. Director Young also noted that the Prosecutor's Office has an unfunded Deputy Prosecutor position which the internal employee may be able to move into in the future. Chief Administrator Harvill noted that she has taken back many of the administrative duties performed by the employee so that she can transition into the role of a Rule 9 Intern. Commissioners Wachsmith and Osiadacz directed the Prosecutor's Office to move forward with moving their employee into a Rule 9 Intern position.

REQUEST CHAIR SIGNATURE ON AMENDED OSHA 300A

Director Young requested Chairman signature on an amended 2020 OSHA 300A. She summarized that the OSHA 300A is an annual document summarizing the previous year's recordable workplace injuries. The 2020 OSHA 300A was signed in January, however, an error was discovered in the reported numbers. Director Young explained that due to a new reporting process some items were counted twice by

APPROVED
3/16/21

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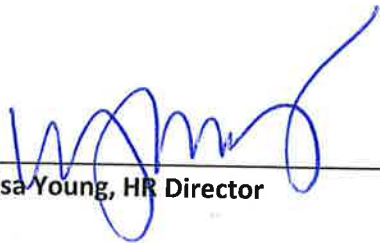
mistake. Commissioner Osiadacz moved to approve the amended OSHA 300A for 2020. Commissioner Wachsmith seconded the motion. Motion was approved; 2:0.

OTHER BUSINESS

None.

ADJOURN

The meeting was adjourned at 10:13 AM.



Lisa Young, HR Director

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Brett Wachsmith, Chairman