

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

TUESDAY

11:00 A.M.

MARCH 17, 2020

Board members present: Chairman Brett Wachsmith, Vice-Chair Laura Osiadacz, and Commissioner Cory Wright.

Others: Taylor Crouch, Deputy Clerk of the Board I; Julie Kjorsvik, Clerk of the Board; Jim Goeben, IT Director; Lisa Young, Human Resource Director; Jerry Pettit, Auditor; Amy Cziske, Treasurer; Lisa Murray, Administrative Supervisor; Paul Sander, Lower District Court Judge; Darren Higashiyama, Chief Deputy; Tristen Lamb, Public Health Administrator; Dr. Mark Larson, Public Health Official; Nick Henderson, Coroner; Patti Johnson, Solid Waste Director/Interim Maintenance Director/Project Manager; Mark Cook, Public Works Director/Interim Engineer; Kady Porterfield, Event Center Director; Mike Hougardy, Assessor; Katrina Mankus, Juvenile Court Administrator; and Barbara Demory, Lower District Court Administrator.

Via Phone: Todd Davis, Noxious Weed Director

SPECIAL MEETING

FOLLOW-UP COVID-19 PLANNING

COMMISSIONERS

At 11:00 a.m. Chairman Wachsmith opened a Special Meeting to consider planning for COVID-19.

The Board and Department Heads discussed how different departments were planning to close to the public.

There was discussion on the separation of the Judicial structures in the Courthouse and how they would have to remain open.

Kady Porterfield, KVEC Director stated that the Event Center is closed until further notice via the State mandate. She has been working with Staff to update vendors and customers.

The Board asked all Departments to determine what duties in their offices were essential vs non-essential and to close non-essential procedures. The Board also reminded all Staff to go through the Clerk or Chairman directly for any information. The Chairman will send a memo detailing this message.

Jim Goeben, IT Director gave an update on Telecommuting and noted there are no licenses yet. Currently 2 appeals have gone unanswered. IT got 12 more laptops to loan out. He asked departments to

prioritize their needs. The Webex licenses came in. Jerry Pettit, Auditor asked to be informed of any laptop changes for pay code purposes.

The Board asked the Offices who could close their doors to the public and still serve essential functions. There was discussion on the different options for Offices.

OTHER BUSINESS

Steve Panattoni, Jail Superintendent presented an amendment to the PSA between Kittitas County and Family Healthcare of Ellensburg that would enhance the medical services at the jail.

Commissioner Laura Osiadacz moved to approve an amendment to the PSA between Kittitas County and Family Healthcare in Ellensburg. Commissioner Cory Wright seconded. Motion carried 3-0.

Lisa Young asked the Board for permission on March 19th to send out a moment of silence over Net Support Notify in honor of Ryan Thompson. Clay Myers, Sheriff supported the idea. The Board supported the idea and asked Sheriff Myers to set up the notification.

Sheriff Myers asked for Board direction on decisions that need to be made operationally with respect to the Fair, 4-H, and FFA. Sheriff Myers was directed to work with KVEC and bring recommendations to the BOCC.

Meeting to be continued until March 17th, 2020 at 4:00 p.m.

At 4:00 p.m. Chairman Wachsmith reconvened the Special Meeting for COVID-19 Planning.

Board Members present: Chairman Brett Wachsmith, Vice-Chair Laura Osiadacz, and Commissioner Cory Wright.

Others: Taylor Crouch, Deputy Clerk of the Board I; Nick Henderson, Coroner; Clay Myers, Sheriff; Lisa Murray, Administrative Supervisor; Steve Panattoni, Jail Superintendent; Patti Johnson, Solid Waste Director/Interim Maintenance Director/Project Manager; Judge Paul Sanders, Lower District Court; Barb Demory, District Judicial Admin; Julie Kjorsvik, Clerk of the Board; Candie Blackford, Chief Administrator; Chelsea Loeffers, Health Promotion Supervisor; and Val Barschaw, Clerk.

There was discussion on closing the Courthouse to the public and the procedures for that. Commissioner Osiadacz will work with departments that need to remain open. A Press Release will go out stating what County departments will remain open, this information will also be posted on department home pages on the website.

There was discussion on proposed Resolution 2020-060 a Resolution Related to Temporarily Limiting Access to County Buildings and Offices. Patti Johnson asks to amend the Resolution that Solid waste Transfer Stations will remain open.

RESOLUTION NO. 2020-060

LIMITING ACCESS

MAINTENANCE


Commissioner Laura Osiadacz moved to approve Resolution No. 2020-060 A Resolution Related to Temporarily Limiting Access to County Buildings and Offices with an amendment from all County buildings, to all restricted buildings. Commissioner Cory Wright seconded. Motion carried 3-0.

Meeting Adjourned: 4:16 p.m.

DEPUTY CLERK OF THE BOARD I

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Taylor Crouch


Brett Wachsmith, Chairman