

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

MONDAY

11:00 A.M.

FEBRUARY 10, 2020

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz; and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board and Benjamin West, Director of Airport Operations.

SPECIAL MEETING

AIRPORT UPDATE

COMMISSIONERS

At 11:00 a.m. Chairman Wachsmith opened a Special Meeting to meet with Benjamin West, the new Director of Airport Operations.

The Board reviewed expectations of Mr. West and duties as the Director of Airport Operations which included working on leases; maintenance; vegetation; safety; and developing rules & regulations along with the Airport Advisory Committee since they've been working on them recently.

The Board indicated that unless it was an emergency, they'd like to have Mr. West bring information forward first to the Airport Advisory Committee and then bring it before the Commissioners. They discussed having a transition plan in place from the Public Works Department and to see what is needed to have all services under one roof within 6 weeks. Mr. West's work schedule will be 8:00 a.m. to 5:00 p.m. Monday through Friday, noting there may be some odd hours, depending on the situation. If there are any changes to his work schedule, Mr. West was directed to contact the Chairman. Dan Carlson, CDS Director was assigned to be a mentor for Mr. West. There will be a trailer set up at the airport for Mr. West's office, but in the meantime, it will be in Room 108 at the Morris-Sorensen Building.

Mr. West said he was eager to learn about the airport and intends on working closely with other airports in the area. The Board advised Mr. West to work closely with Judy Pless, Budget & Finance Manager and Liz Remeto, Finance Manager.

Commissioner Wright offered to take Mr. West out to tour the Airport facilities. Staff was directed to schedule a one-week follow up meeting with Mr. West, along with a monthly (reoccurring) Study Session.


Meeting adjourned at 11:27 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Brett Wachsmith, Chairman