COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING

TUESDAY 10:00 A.M. FEBRUARY 4, 2020

Board members present: Chairman Brett Wachsmith; Vice-Chairman Osiadacz; and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Neil Caulkins, Deputy Prosecutor; Judy Pless, Budget & Finance Manager; Amy Cziske, Treasurer; Bill Davis, Jim Goeben, IT Director; Calvin Lee, Service Desk Specialist; Jason Eklund, GIS Coordinator; Jesse Potts, GIS Analyst; Taylor Crouch, Deputy Clerk of the Board I; Mike Hougardy, Assessor; Elishia Harvill, Chief Administrator; and 6 members of the public.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Jason Eklund, GIS Coordinator introduced Jesse Potts as their new GIS Analyst.

PROCLAMATIONS

PROCLAMATION WOMEN'S VOTING RIGHTS DAY COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring “Women’s Voting Rights Day” in Kittitas County on February 14, 2020 and congratulating the League of Women Voters on its 100th Anniversary and commend the League for its significant contributions to empowering voters and making democracy work. Commissioner Wright seconded. Motion carried 3-0.

PROCLAMATION FCCLA COMMISSIONERS

Commissioner Osiadacz moved to approve a Proclamation declaring February 10 – February 14, 2020 as “Family, Career and Community Leaders of

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APPROVED
2/13/2020
America” (FCCLA) week in Kittitas County, and urge all citizens to acquaint themselves with the activities and values of FCCLA, to show interest in, and provide support and encouragement to the students who are working to achieve knowledge and experience that will help prepare them for future responsibilities as active and concerned adult members of society. Commissioner Wright seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Wachsmith noted Consent Items F and T had been moved to Board Discussion & Decision. Commissioner Osiadacz moved to approve the Agenda, as amended. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

Chairman Wachsmith noted Consent Items F and T were removed and placed under Board Discussion & Decision. Commissioner Osiadacz moved to approve the Consent Agenda, as amended. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

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<td>Dept. Head—None</td>
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<td>PW Study Session</td>
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02/04/2020 MINUTES
SPECIAL EVENT        WA STATE SPORTING CLAY CHAMPIONSHIPS        COMMISSIONERS

Approve Two Special Event Applications for Richard Hoyt to hold the 2020 Washington State Sporting Clay Championships from June 25 - 28, 2020 and Cascade Challenge from July 31 - August 2, 2020; Granting a Waiver to Kittitas County Code Chapter 5.20.100 Penal Bond - Bond of Indemnity; and conditioned upon meeting requirements set forth by County Departments.

SPECIAL EVENT        ABATE OF WA SPRING OPENER        COMMISSIONERS

Approve a Special Event Application from ABATE of Washington to hold the 2020 Spring Opener from June 25 - 28, 2020, Granting a Waiver to Kittitas County Code Chapter 5.20.100 Penal Bond - Bond of Indemnity; Granting a Waiver to Kittitas County Code Chapter 5.20.160 - Closing Hours from 6:00 a.m. to 1:00 a.m.; and conditioned upon meeting requirements set forth by County Departments.

RESOLUTION 2020-020        INTERLOCAL - CITY OF ELLensburg        PROSECUTOR

Approve Resolution No. 2020-020, Authorizing an Interlocal Agreement between the Kittitas County Prosecuting Attorney and the City of Ellensburg, for Docket Coverage and Reciprocal Conflicts Assignment.

AGREEMENT        WASHINGTON TECHNOLOGY SOLUTIONS        IT

Approve a Service Level Agreement between Washington State Consolidated Technology Solutions (WaTech) and Kittitas County in the amount of $4,000.00 per year, effective immediately and expiring on March 31, 2022.

REQUEST TO APPROVE A RESOLUTION FOR KITITAS COUNTY LEVIES FOR 2020 TAX COLLECTION - ITEM MOVED TO BOARD DISCUSSION & DECISION

REQUEST FOR PROPOSALS        ESPRESSO STAND        PUBLIC HEALTH

Approve a Request for Proposals for Espresso Stand Services within the Kittitas County Courthouse, to be submitted by February 28, 2020 at 5:00 p.m. at the Kittitas County Public Health Department 507 Nanum Street, Suite 102, Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT        COPIERS NORTHWEST        AUDITOR

Approve and authorize the Chairman to sign a Sales Agreement between
Copiers Northwest and the Kittitas County Auditor’s Office and a Customer Owned Equipment Removal Form, to Lease a Copy Machine in the amount of $276.72 a Month for 48-Months.

RESOLUTION 2020-021 MOBILE HOME TAXES TREASURER

Approve Resolution 2020-021, To Cancel Taxes Assessed Upon Mobile Home Taxes Pursuant to RCW 84.56.240 in the total amount of $1,804.99.

RESOLUTION 2020-022 PERSONAL PROPERTY TAXES TREASURER

Approve Resolution No. 2020-022, To Cancel Taxes Assessed Upon Personal Property Pursuant to RCW 84.56.240, in the total amount of $7,063.84.

CALL FOR BIDS CRACK SEALANT MATERIAL & EQUIPMENT PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to Furnish Crack Sealant Material and Equipment for Calendar Year 2020, to be accepted until February 20, 2020 at 2:00 p.m. at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS ASPHALT MATERIALS PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to Furnish Asphalt Materials for Calendar Year 2020, to be accepted until February 20, 2020 at 2:00 p.m. at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS LIQUID ASPHALT MATERIALS PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to Furnish Liquid Asphalt Materials for Calendar Year 2020, to be accepted until February 20, 2020 at 2:00 p.m. at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS MAINTENANCE ROCK MATERIALS PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to Furnish Maintenance Rock Materials for Calendar Year 2020, to be accepted until February 20, 2020 at 2:00 p.m. at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2020-023 VANTAGE HIGHWAY PROJECT PUBLIC WORKS

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Approve Resolution No. 2020-023, Authorizing the Chairman’s Signature on the Local Agency Federal Aid Project Prospectus for the Vantage Highway Project from MP 21.25 - MP 27.51, CRP 298-19.

RESOLUTION 2020-024          BULLFROG ROAD PROJECT          PUBLIC WORKS

Approve Resolution No. 2020-024, for the Bull Road County Road Project No. 300-20 from MP 0.00 - 2.70.

CALL FOR BIDS                 OFFICIAL COUNTY NEWSPAPER         COMMISSIONERS

Approve a Notice of Call for Bids from Interested Qualified Legal Newspaper to be the Official County Newspaper from July 1, 2020 through June 30, 2021, to be accepted until March 20, 2020 at 11:00 a.m. in the Kittitas County Board of Commissioners Office 205 West 5th Ave. #108 Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT                    COPIERS NORTHWEST            AUDITOR

Approve and authorize the Chairman to sign a Sales Agreement between Copiers Northwest and the Kittitas County Board of Commissioners Office and a Customer Owned Equipment Removal Form, to Lease a Copy Machine in the amount of $282.24 a Month for 48-Months.

LETTER                       NATIONAL COUNTY GOVERNMENT MONTH   COMMISSIONERS

Approve a Letter inviting all children in grades K-5 who are residents of Kittitas County, to participate in the annual Kittitas County Board of Commissioner’s office coloring/drawing contest in recognition of National County Government Month in April 2020.

REQUEST TO APPROVE A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE CITY OF ELLENSBURG FOR ANIMAL SHELTER SERVICES - ITEM MOVED TO BOARD DISCUSSION & DECISION

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

RESOLUTION 2020-019            LEVIES FOR 2020 TAX COLLECTION         ASSESSOR

Commissioner Osiadacz moved to approve Resolution No. 2020-019, for Kittitas County Levies for the 2020 Tax Collection. Commissioner Wright seconded. Motion carried 3-0.
Commissioner Wright moved to not approve the Animal Shelter Services Agreement with the City of Ellensburg, as presented. Commissioner Osidadacz seconded. There were suggested changes to the document and the Board asked to provide it to the City of Ellensburg with the amendments, and for further negotiations. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:28 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 10 minutes with Neil Caulkins, Deputy Prosecutor, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:38 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 10:38 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:43 a.m. the Board reconvened out of Executive Session. There was no action taken.

At 10:43 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to
the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:48 a.m. the Board reconvened out of Executive Session. There was no action taken.

ADJOURNMENT

The meeting was adjourned at 10:48 a.m.

CLERK OF THE BOARD

Julie Kjorsvik

KITITAS COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON

Brett Wachsmith, Chairman