COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING

TUESDAY 10:00 A.M. JANUARY 21, 2020

Board members present: Chairman Brett Wachsmith; Vice-Chairman Osiadacz; and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Manager; Lindsey Ozbolt, Planning Official; Candie Leader, Administrative Assistant; Heather Sibert, Finance Officer; Katrina Mankus, Juvenile Court Administrator; Jerry Pettit, Auditor; Lacie Dawson, Program Coordinator; Amy Cziske, Treasurer; and 3 members of the public.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES – NONE

PROCLAMATIONS – NONE

AWARDS & RECOGNITIONS – NONE

APPROVAL OF AGENDA

Commissioner Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

Chairman Wachsmith noted each Consent Item would be reviewed individually prior to making any motions, as there was no Agenda Study Session held on Monday January 20, 2020 due to the holiday closure.

01/21/2020 MINUTES

APPROVED 2/4/2020
### MINUTES

<table>
<thead>
<tr>
<th>Date</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/23/2019</td>
<td>IT Study Session</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>Agenda Study Session</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>Office Admin</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>Dept. Head–PW</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>Novatime Discussion</td>
</tr>
<tr>
<td>01/06/2020</td>
<td>Special Meeting–Bill Clarke</td>
</tr>
<tr>
<td>01/07/2020</td>
<td>Agenda Session</td>
</tr>
<tr>
<td>01/07/2020</td>
<td>Public Facilities Award Discussion</td>
</tr>
<tr>
<td>01/07/2020</td>
<td>Wage Survey/Maint Staffing</td>
</tr>
<tr>
<td>01/08/2020</td>
<td>Meeting with Dan Tonnemacher</td>
</tr>
<tr>
<td>01/08/2020</td>
<td>EC Study Session</td>
</tr>
<tr>
<td>01/10/2020</td>
<td>Public Facilities Award Discussion</td>
</tr>
<tr>
<td>01/13/2020</td>
<td>Office Admin</td>
</tr>
<tr>
<td>01/13/2020</td>
<td>Dept. Head–None</td>
</tr>
<tr>
<td>01/13/2020</td>
<td>KCSO Impacts/Concerns</td>
</tr>
<tr>
<td>01/13/2020</td>
<td>PW Study Session</td>
</tr>
</tbody>
</table>

### RESOLUTION 2020-014

**Hairpin Ranch**

Approve Resolution No. 2020-014, Authorizing the Chair's Signature on the Hairpin Ranch (aka Rader Road Ranch) Purchase and Sale Agreement for Acquisition of Interest in Real Property for Farmland Preservation, as Provided in RCW Chapter 79A.15.

### ORDINANCE 2020-001

**3/10TH OF 1% SALES & USE TAX**

Approve Ordinance No. 2020-001, Amending Kittitas County Code to Reflect the Voters’ Decision to Permanently Extend the Three Tenths of 1% Criminal Justice and Public Safety Sales and Use Tax.

### AGREEMENTS

**Lodging Tax Grant–Special Events & Projects**

Approve the following 2020 Lodging Tax Services Agreements as Awarded by Resolution No. 2020-002:

- **LT-2020-001** Cle Elum Downtown Association $15,000.00
- **LT-2020-002** Gallery One Visual Arts Center $13,320.00
- **LT-2020-003** Roslyn Downtown Association $10,000.00
- **LT-2020-004** Washington State Horse Park $12,000.00
- **LT-2020-005** Kittitas County Event Center $9,400.00
- **LT-2020-006** Kittitas County Historical Society, Inc. $8,500.00
- **LT-2020-007** Suncadia Resort $5,000.00
- **LT-2019-008** Laughing Horse Arts Foundation $8,000.00
- **LT-2020-009** KC Environmental Education Network $15,000.00
LT-2020-010 Ellensburg Downtown Association $ 2,800.00
LT-2020-011 Search & Rescue Advisory Council $ 9,200.00
LT-2020-012 RTOWN Community $ 2,000.00
LT-2020-013 LMMO Foundation $ 15,000.00
LT-2020-014 Kittitas County Chamber of Commerce $ 18,700.00
LT-2020-015 Easton Memorial Day Parade $ 1,392.12
LT-2020-016 Western Art Association $ 4,942.00
LT-2020-017 Rodeo Hall of Fame $ 10,000.00
LT-2020-018 Laughing Horse Arts Foundation $ 2,100.00
LT-2020-019 Junk-Ti Quinn in the Burg $ 2,000.00
LT-2020-020 Kittitas County Chamber of Commerce $ 8,700.00
LT-2020-021 Cle Elum Roundup Association $ 8,000.00
LT-2020-022 Hospice Friends $ 14,000.00
LT-2020-023 Huffman Farms $ 3,743.00
LT-2020-024 Kittitas County Chamber of Commerce $ 8,000.00
LT-2020-025 League of Woman Voters of WA State $ 5,000.00
LT-2020-026 Kittitas Environmental Education Network $ 13,750.00
LT-2020-027 Spirit of the West Cowboy Gathering $ 2,856.00
LT-2020-028 Kittitas County Chamber of Commerce $ 22,886.00
LT-2020-029 Cascade Assoc. Museums & Historic Sites $ 5,400.00
LT-2020-030 Ellensburg Downtown Association $ 1,750.00

RESOLUTION 2020-015 PATRIOT NIGHT UNDER THE LIGHTS EVENT CENTER

Approve Resolution No. 2020-015, Ticket Discounts for the Annual Patriot Night Under the Lights Concert, of $5.00 discount for pre-sale online ticket orders.

AGREEMENT A BETTER TRACK JUVENILE

Approve a Professional Services Agreement between Kittitas County on behalf of Kittitas County Superior Court, Juvenile Court Services and A Better Track, for Education and Employment Training from February 1, 2020 through January 31, 2021.

COMMISSIONER WRIGHT MOVED TO MOVE THE SERVICE SUBSCRIPTION AGREEMENT BETWEEN THE KITTITAS COUNTY TREASURER’S OFFICE AND PFM FINANCIAL ADVISORS, PLLC FOR THE USE OF PFM’S SYNOPSIS SOFTWARE FROM 2020-2022, TO BOARD DISCUSSION & DECISION. COMMISSIONER OSIADACZ SECONDED. MOTION CARRIED 3-0.

COMMISSIONER WRIGHT MOVED TO MOVE THE RESOLUTION FOR ISSUANCE AND SALE OF A LIMITED TAX GENERAL OBLIGATION REFUNDING BOND IN THE PRINCIPAL AMOUNT OF $6,750,000.00 TO PROVIDE FUNDS TO REFUND CERTAIN OUTSTANDING LIMITED TAX GENERAL OBLIGATION BONDS TO THE COUNTY; PROVIDING THE FORM OF SAID BOND AND APPROVING THE SALE OF SUCH BOND; DELEGATING CERTAIN AUTHORITY TO APPROVE THE FINAL TERMS OF THE BOND TO THE COUNTY REPRESENTATIVE IN CONNECTION WITH THE SALE; APPOINTING THE ESCROW AGENT;

01/21/2020 MINUTES 3
AND AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT RELATED TO SUCH REFUNDING, TO BOARD DISCUSSION & DECISION. COMMISSIONER OSIADACZ SECONDED. MOTION CARRIED 3-0.

SET PUBLIC HEARING AMEND ORDINANCE 2019-012 PUBLIC WORKS

Approve Setting a Public Hearing to consider Amending Kittitas County Ordinance No. 2019-012, to be held on Tuesday February 4, 2020 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2020-016 COUNTY ROAD ADMINISTRATION BOARD PUBLIC WORKS

Approve Resolution No. 2020-016, Authorizing the Chair’s Signature on the Digital Submittal of Levy Certification to the County Road Administration Board.

SET PUBLIC HEARING GREGERICH - IRRIGATION FRANCHISE PUBLIC WORKS

Approve Setting a Public Hearing to consider a Franchise Application from Robert A. Gregorich for an Irrigation Franchise on South Thorp Highway in Section 30, Township 18 North, Range 18 East, W.M. to be held on Tuesday February 4, 2020 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

REQUEST FOR QUALIFICATIONS PROFESSIONAL SERVICES PUBLIC WORKS

Approve a Request for Qualifications for Consulting Services Relating to Professional Civil, Structural, and Construction Engineering Services Environmental Permitting Services; Hydrology Services; and Transportation Planning Services, to be accepted until February 13, 2020 at 10:00 a.m. at the Kittitas County Public Works Department 311 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2020-017 NON-EXCLUSIVE EASEMENT — NEW SUNCADIA PUBLIC WORKS

Approve Resolution No. 2020-017, for the Assignment of a Non-Exclusive Easement for New Suncadia, LLC for Utility Access at Bullfrog Road, as Recorded under Auditor File Number 20060150005.

CORRESPONDENCE — NONE

ADMINISTRATIVE MATTERS — NONE
CITIZEN COMMENTS ON NON-AGENDA ITEMS

Howard Jones provided comments relating to the City of Ellensburg.

BOARD DISCUSSION/DECISION ITEMS

RESOLUTION 2020-010   LIMITED TAX GENERAL OBLIGATION BONDS   TREASURER

Chairman Wachsmith moved to approve Resolution No. 2020-010, Providing for the Issuance and Sale of a Limited Tax General Obligation Refunding Bond in the Principal Amount of Not to Exceed $6,750,000.00 to Provide Funds to Refund Certain Outstanding Limited Tax General Obligation Bonds of the County; Providing the Form of Said Bond and Approving the Sale of Such Bond; Delegating Certain Authority to Approve the Final Terms of the Bond to the County Representative in Connection with the Sale; Appointing an Escrow Agent; and Authorizing the Execution of an Escrow Agreement Related to Such Refunding. Commissioner Osidadcz seconded.

Commissioner Wright stated while he supports the work, he would like another week to ensure the full internal processes has been covered. Motion carried 2-1 (Commissioner Wright voted against the motion).

RESOLUTION 2020-011   PFM FINANCIAL ADVISORS   TREASURER

Commissioner Osidadcz moved to approve Resolution No. 2020-011, Acknowledging the Service Subscription Agreement between the Kittitas County Treasurer’s Office and PFM Financial Advisors, PLLC for the Use of Synopsis Software from 2020-2022. Commissioner Wright seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:46 a.m. Chairman Wachsmith announced the Board would recess into Executive Session for 10 minutes with Chris Horner, Deputy Prosecutor; Judy Pless, Budget & Finance Manager; and Jerry Pettit, Auditor; to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action was anticipated.

At 10:56 a.m. the Board reconvened out of Executive Session. No action was taken.
At 10:56 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action was anticipated.

At 11:01 a.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

The meeting was adjourned at 11:01 a.m.

CLERK OF THE BOARD

Julie Kjørsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Brett Wachsmith, Chairman