

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**DECEMBER 17, 2019**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Jerry Pettit, Auditor; Patti Johnson, Solid Waste Director/Project Manager/Interim Maintenance Director; Mark Cook, Public Works Director/Interim Engineer; Neil Caulkins, Deputy Prosecutor; Sarah Keith, Superior Court Administrator; and 1 member of the public.

**CALL TO ORDER**

Chairman Wright called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Wright led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Commissioner Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**CONSENT AGENDA**

Chairman Wright announced Consent Item M had been moved to Board Discussion Decision and Item O had been removed from the Agenda. Commissioner Wachsmith moved to approve the Consent Agenda, as amended. Commissioner Osiadacz seconded. Motion carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
6/25/2019	HR Study Session
11/06/2019	L&J Study Session
11/13/2019	HR Study Session
11/25/2019	Office Admin
11/25/2019	Dept. Head-Clerk
11/25/2019	CDS Study Session
11/25/2019	Public Hearing
11/26/2019	HR Study Session
12/02/2019	Agenda Study Session
12/02/2019	Office Admin
12/02/2019	Dept. Head-None
12/02/2019	Public Hearing 2020 Budget
12/02/2019	Risk Management
12/02/2019	WSU Ext. Update
12/03/2019	Agenda Session
12/03/2019	2pm Public Hearing
12/03/2019	2020 Budget
12/04/2019	Law & Justice Study Session
12/06/2019	2020 Budget Cont.
12/09/2019	Office Admin
12/09/2019	Dept. Head-PW
12/09/2019	PW Study Session
12/10/2019	Ferguson Group
12/24/2019	HR Study Session

**APPOINTMENTS**

**BOARDS, COMMITTEES & COMMISSIONS**

**COMMISSIONERS**

Approve the following appointments/reappointments:

Kittitas County Developmental Disabilities Advisory Board: Reappoint Deven Beach, Shannon Garoutte, Charli Sorenson (terms ending 12/31/2019) for a 3-year term, effective January 1, 2020 and to expire December 31, 2022.

Kittitas County Fair Board: Reappoint Jarred Fudacz, Robert Eddings, Jerry Jarnagin, Becky McDowell, Becky Sherley, Clay Myers, Patsy Tenney (terms ending 12/31/2019) for a 3-year term, effective January 1, 2020 and to expire on December 31, 2022.

Kittitas County Homelessness & Affordable Housing Committee: Reappoint Jack Frost and Dr. Laura Portolese (terms ending 12/31/2019) for a 2-year term, effective January 1, 2020 and expiring on December 31, 2021.

Kittitas County Public Lands Advisory Committee: Reappoint Greg Parker, Steve Worley and Keith Winter (terms ending 1/1/20) for a 3-year term,

effective January 1, 2020 and expiring on January 1, 2023; and Appoint Bradley Gasawski for a 3-year term effective January 1, 2020 and expiring on January 1, 2023.

Kittitas County Law & Justice Council: Reappoint Jackie Herum (term ending 12/31/19) for a 2-year term, effective January 1, 2020 and expiring on December 31, 2021.

Kittitas County Regional Library Board: Reappoint Lisa Norris (term ending 12/31/19) for a 3-year term, effective January 1, 2020 and expiring on December 31, 2022.

Kittitas County Behavioral Health & Recovery Advisory Board:  
Reappointment of Rich Elliott & Jackie Herum (term ending 12/31/19) for a 3-year term, effective January 1, 2020 and to expire on December 31, 2022.

Kittitas County Airport Advisory Board: Reappointment of Ron Mitchell (term ending 12/31/19) for a 3-year term, effective January 1, 2020 and expiring on December 31, 2022.

Kittitas County Planning Commission: Appoint Bruce Coe, District #2 vacancy, for a 4-year term effective immediately and expiring on December 31, 2020, noting that it is to complete a former members term.

**RESOLUTION 2019-194                              EMS - INTERLOCAL AGREEMENT                              EMS**

Approve Resolution No. 2019-194, Authorizing an Interlocal Agreement with Kittitas County Emergency Medical Service and Trauma Care Council, in the total amount of \$84,656.00 for the Coordination of Emergency Medical Services from January 1, 2020 to December 31, 2020.

**RESOLUTION 2019-195                              WA STATE PARKS & RECREATION COMMISSION                              SHERIFF**

Approve Resolution No. 2019-195, Authorizing an Interlocal Agreement between the Kittitas County Sheriff's Office and the Washington State Parks and Recreation Commission in the amount of \$9,375.60, for Boating Safety.

**RESOLUTION 2019-196                              SECRETARY OF STATE                              AUDITOR**

Approve Resolution No. 2019-196, Authorizing an Intergovernmental Agreement between the State of Washington, Office of the Secretary of State and the Kittitas County Auditor's Office, for vendor maintenance and support for the VoteWA system.

**AGREEMENTS****2020 LAW & JUSTICE GRANTS****AUDITOR**

Approve the following Law & Justice Grant Agreements for 2020 Grant Funds between Kittitas County and the following Agencies:

Kittitas County Sheriff - Corrections (Grant #20-01): \$13,089.93 for a Cellsense Plus Detection System.

Court Advocates for Children for Kittitas County (Grant #20-02): \$4,500.00 for Prevention & Public Awareness Training & Screening and Advertising.

Kittitas County Prosecutor (Grant #20-03): \$10,685.60 for Child Forensic Interview Room Recording System and Necessary Furniture as Listed in the Application.

Kittitas County Search and Rescue (Grant #20-04): \$6,058.00 for Winter Track System for Side-by-Side.

Kittitas County Sheriff (Grant #20-05): \$3,356.07 for Two Laptops for Judges to Access for Electronic or Telephone Search Warrants.

HopeSource (Grant #20-060): \$2,500.00 for Scholarships for After School Activities.

City of Kittitas Police Department (Grant #20-07): \$1,400.00 for Four Ballistic Vest Plates.

Kittitas County Public Health (Grant #20-09): \$1,000.00 for Child Injury Prevention (Car Seats, Helmets, Training).

Kittitas County Fire District #1 (Grant #20-10): \$500.00 for Traffic Safety Equipment (Cones, Signs, and Lights).

Kittitas County Event Center (Grant #20-11): \$3,600.00 for Two AED's with Cabinets.

Kittitas County Sheriff (Grant #20-12): \$3,987.90 for Defensive Tactics Training Equipment.

Youth Services of Kittitas County (Grant #20-13): \$5,000.00 for Program Support as Listed on the Application (Excluding Advertisement Videos).

**AGREEMENT****ASCENTIS CORPORATION****IT**

Approve an Ascentis Corporation Master Services Agreement and Master Customer Agreement (Statement of Work) with DataPro to upgrade Kittitas County's Time and Attendance Software from January 1, 2020 through

December 31, 2022.

**SET PUBLIC HEARING**

**AMEND 2019 BUDGET**

**AUDITOR**

Approve Setting a Public Hearing to consider Amending the 2019 Budget, to be held at 9:00 a.m. on Tuesday December 31, 2019, in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2019-197**

**SMALL WORKS ROSTER**

**AUDITOR**

Approve Resolution No. 2019-197, Amending Kittitas County's Small Public Works Roster Process to Award Public Works Contracts, a Consulting Services Roster for Architectural, Engineering, and other Professional Services, and a Vendor Roster for Goods and Services Not Related to Public Works Contracts.

**AGREEMENT**

**GREATER COLUMBIA BEHAVIORAL HEALTH, LLC**

**PROSECUTOR**

Approve the First Amended Joint County Authority ASO Interlocal Operating Agreement of the Greater Columbia Behavioral Health, LLC, a Washington Behavioral Health Administrative Services Organization and limited Liability Company, effective January 1, 2020.

**RESOLUTION 2019-198**

**CANON SOLUTIONS AMERICA**

**PROSECUTOR**

Approve Resolution No. 2019-198, for a Lease Agreement with Canon Solutions America, to Upgrade a Copy Machine in the Prosecutor's Office.

**AGREEMENTS**

**INDIGENT DEFENSE SERVICES**

**SUPERIOR COURT**

Approve an Agreement for Kittitas County Superior Court Indigent Defense Services with Candy Powers, Deborah King, Paul McBride and Guy Zimmerman from January 1, 2020 through December 31, 2020.

**REQUEST TO APPROVE A RESOLUTION RATIFYING AND SPECIFYING FUNDING FOR THE MEMORANDUM OF UNDERSTANDING BETWEEN KITTITAS COUNTY SUPERIOR COURT ADVOCATES FOR CHILDREN FOR KITTITAS COUNTY - ITEM MOVED TO BOARD DISCUSSION & DECISION.**

**RESOLUTION 2019-199**

**MERIT SERVICES**

**SUPERIOR COURT**

Approve Resolution No. 2019-199, Specifying Funding for the Memorandum of Understanding (MOU) between Kittitas County Superior Court and Merit Services for the Drug Court Program from January 1, 2019 through December 31, 2020.

**REQUEST TO APPROVE AND SIGN AN AMENDMENT TO A LEASE WITH KITTCOM - ITEM REMOVED FROM THE AGENDA AT THE REQUEST OF THE PUBLIC WORKS DEPARTMENT.**

**RESOLUTION 2019-200                                WEIHL ROAD                                PUBLIC WORKS**

Approve Resolution No. 2019-200, Establishing Weihl Road (MP 0.00 to MP 0.24) onto the County Public Road Network, and to Direct the Public Works Department to add it onto the County Road Log.

**RESOLUTION 2019-201                                JACOBS ENGINEERING                                PUBLIC WORKS**

Approve Resolution No. 2019-201, Authorizing Chair's Signature on Amendment No. 03 to Jacobs Engineering Task Order in the Amount of \$586,676.00 Supporting the Final Design of the Teanaway Hydraulics Improvement Project.

**RESOLUTION 2019-202                                TAXING DISTRICTS                                COMMISSIONERS**

Approve Resolution No. 2019-202, Certifying the County Assessor the Respective Amounts of Taxes Levied for Each Taxing District.

**AGREEMENTS                                OPERATIONAL AGREEMENTS                                COMMISSIONERS**

Approve the 2019 Lodging Tax Services Agreements for Operations including the following:

Kittitas County Auditor's Office - LT-2019-029-Auditor in the amount of \$128,000.00 (\$24,193.00 Operations and \$103,807.00 Bond Payment).

Kittitas County Valley Event Center - LT-2019-030-KVEC in the amount of \$110,000.00 for the Arena Management Integration.

**AGREEMENT                                CITY OF KITTITAS - LIBRARY SERVICES                                COMMISSIONERS**

Approve an Agreement between the City of Kittitas; Library Board of Trustees and Kittitas County, in the amount of \$8,500.00 to provide library services to County residents living outside the City Limits from January 1, 2020 through December 31, 2020.

**AGREEMENT                                CITY OF ROSLYN - LIBRARY SERVICES                                COMMISSIONERS**

Approve an Agreement between the City of Roslyn; Library Board of Trustees and Kittitas County, in the amount of \$21,000.00 to provide library services to County residents living outside the City Limits from January 1, 2020 through December 31, 2020.

**AGREEMENT CITY OF ELLENSBURG - LIBRARY SERVICES COMMISSIONERS**

Approve an Agreement between the City of Ellensburg; Library Board of Trustees and Kittitas County, in the amount of \$111,000.00 to provide library services to County residents living outside the City Limits from January 1, 2020 through December 31, 2020.

**AGREEMENT CITY OF CLE ELUM - LIBRARY SERVICES COMMISSIONERS**

Approve an Agreement between the City of Cle Elum; Library Board of Trustees and Kittitas County, in the amount of \$22,950.00 to provide library services to County residents living outside the City Limits from January 1, 2020 through December 31, 2020.

**AGREEMENT UPPER COUNTY SENIOR CENTER COMMISSIONERS**

Approve an Agreement between Kittitas County and the Upper Kittitas County Senior Center (Putnam Centennial Center) in the amount of \$19,900.00, to provide public services benefiting senior citizens and others in the communities of Upper Kittitas County from January 1, 2020 through December 31, 2020.

**AGREEMENT HOPE SOURCE - UPPER COUNTY TRANSPORTATION COMMISSIONERS**

Approve an Agreement between Kittitas County and HopeSource, in the amount of \$12,000.00, to provide services to senior citizens in the form of referral and transportation services, which needs are not currently being fully met in the County, from January 1, 2020 through December 31, 2020.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

Commissioner Wachsmith said he would recuse himself from voting on the matter relating to the Court Advocates for Children for Kittitas County, as he is a member of their Board.

**RESOLUTION 2019-191 CASA SUPERIOR COURT**

Commissioner Osiadacz moved to approve Resolution No. 2019-191, Ratifying and Specifying Funding for the Memorandum of Understanding (MOU) between Kittitas County Superior Court and Court Advocates for Children for Kittitas County, in the amount of \$45,500.00 from January

1, 2020 through December 31, 2020. Chairman Wright seconded. Motion carried 2-0.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:06 a.m. Chairman Wright announced the Board would recess into Executive Session for 5 minutes with Neil Caulkins, Deputy Prosecutor and Patti Johnson, Solid Waste Director/Project Manager/Interim Maintenance Director, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:11 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:11 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:16 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:16 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.



At 10:21 a.m. the Board reconvened out of Executive Session. No action was taken.

**ADJOURNMENT**

The meeting was adjourned at 10:22 a.m.

**CLERK OF THE BOARD**

  
Julie Kjosvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Cory Wright, Chairman