COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING

TUESDAY 10:00 A.M. DECEMBER 17, 2019

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Jerry Pettit, Auditor; Patti Johnson, Solid Waste Director/Project Manager/Interim Maintenance Director; Mark Cook, Public Works Director/Interim Engineer; Neil Caulkins, Deputy Prosecutor; Sarah Keith, Superior Court Administrator; and 1 member of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES — NONE

PROCLAMATIONS — NONE

AWARDS & RECOGNITIONS — NONE

APPROVAL OF AGENDA

Commissioner Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

CONSENT AGENDA

Chairman Wright announced Consent Item M had been moved to Board Discussion Decision and Item O had been removed from the Agenda. Commissioner Wachsmith moved to approve the Consent Agenda, as amended. Commissioner Osiadacz seconded. Motion carried 3-0.
## Minutes

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### Appointments

**Boards, Committees & Commissions**

**Commissioners**

Approve the following appointments/reappointments:

Kittitas County Developmental Disabilities Advisory Board: Reappoint Deven Beach, Shannon Garoutte, Charli Sorenson (terms ending 12/31/2019) for a 3-year term, effective January 1, 2020 and to expire December 31, 2022.

Kittitas County Fair Board: Reappoint Jarred Fudacz, Robert Eddings, Jerry Jarnagin, Becky McDowell, Becky Sherley, Clay Myers, Patsy Tenney (terms ending 12/31/2019) for a 3-year term, effective January 1, 2020 and to expire on December 31, 2022.

Kittitas County Homelessness & Affordable Housing Committee: Reappoint Jack Frost and Dr. Laura Portolese (terms ending 12/31/2019) for a 2-year term, effective January 1, 2020 and expiring on December 31, 2021.

Kittitas County Public Lands Advisory Committee: Reappoint Greg Parker, Steve Worley and Keith Winter (terms ending 1/1/20) for a 3-year term,
effective January 1, 2020 and expiring on January 1, 2023; and Appoint Bradley Gasawski for a 3-year term effective January 1, 2020 and expiring on January 1, 2023.

Kittitas County Law & Justice Council: Reappoint Jackie Herum (term ending 12/31/19) for a 2-year term, effective January 1, 2020 and expiring on December 31, 2021.

Kittitas County Regional Library Board: Reappoint Lisa Norris (term ending 12/31/19) for a 3-year term, effective January 1, 2020 and expiring on December 31, 2022.

Kittitas County Behavioral Health & Recovery Advisory Board: Reappointment of Rich Elliott & Jackie Herum (term ending 12/31/19) for a 3-year term, effective January 1, 2020 and to expire on December 31, 2022.

Kittitas County Airport Advisory Board: Reappointment of Ron Mitchell (term ending 12/31/19) for a 3-year term, effective January 1, 2020 and expiring on December 31, 2022.

Kittitas County Planning Commission: Appoint Bruce Coe, District #2 vacancy, for a 4-year term effective immediately and expiring on December 31, 2020, noting that it is to complete a former member’s term.

RESOLUTION 2019-194 EMS - INTERLOCAL AGREEMENT EMS

Approve Resolution No. 2019-194, Authorizing an Interlocal Agreement with Kittitas County Emergency Medical Service and Trauma Care Council, in the total amount of $84,656.00 for the Coordination of Emergency Medical Services from January 1, 2020 to December 31, 2020.

RESOLUTION 2019-195 WA STATE PARKS & RECREATION COMMISSION SHERIFF

Approve Resolution No. 2019-195, Authorizing an Interlocal Agreement between the Kittitas County Sheriff’s Office and the Washington State Parks and Recreation Commission in the amount of $9,375.60, for Boating Safety.

RESOLUTION 2019-196 SECRETARY OF STATE AUDITOR

Approve Resolution No. 2019-196, Authorizing an Intergovernmental Agreement between the State of Washington, Office of the Secretary of State and the Kittitas County Auditor’s Office, for vendor maintenance and support for the VoteWA system.
Approve the following Law & Justice Grant Agreements for 2020 Grant Funds between Kittitas County and the following Agencies:

Kittitas County Sheriff - Corrections (Grant #20-01): $13,089.93 for a Cellsense Plus Detection System.

Court Advocates for Children for Kittitas County (Grant #20-02): $4,500.00 for Prevention & Public Awareness Training & Screening and Advertising.

Kittitas County Prosecutor (Grant #20-03): $10,685.60 for Child Forensic Interview Room Recording System and Necessary Furniture as Listed in the Application.

Kittitas County Search and Rescue (Grant #20-04): $6,058.00 for Winter Track System for Side-by-Side.

Kittitas County Sheriff (Grant #20-05): $3,356.07 for Two Laptops for Judges to Access for Electronic or Telephone Search Warrants.

HopeSource (Grant #20-060): $2,500.00 for Scholarships for After School Activities.

City of Kittitas Police Department (Grant #20-07): $1,400.00 for Four Ballistic Vest Plates.

Kittitas County Public Health (Grant #20-09): $1,000.00 for Child Injury Prevention (Car Seats, Helmets, Training).

Kittitas County Fire District #1 (Grant #20-10): $500.00 for Traffic Safety Equipment (Cones, Signs, and Lights).

Kittitas County Event Center (Grant #20-11): $3,600.00 for Two AED's with Cabinets.

Kittitas County Sheriff (Grant #20-12): $3,987.90 for Defensive Tactics Training Equipment.

Youth Services of Kittitas County (Grant #20-13): $5,000.00 for Program Support as Listed on the Application (Excluding Advertisement Videos).

Approve an Ascentis Corporation Master Services Agreement and Master Customer Agreement (Statement of Work) with DataPro to upgrade Kittitas County’s Time and Attendance Software from January 1, 2020 through

12/17/2019 MINUTES
December 31, 2022.

SET PUBLIC HEARING                                  AMEND 2019 BUDGET                                 AUDITOR

Approve Setting a Public Hearing to consider Amending the 2019 Budget, to be held at 9:00 a.m. on Tuesday December 31, 2019, in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2019-197                                SMALL WORKS ROSTER                                 AUDITOR

Approve Resolution No. 2019-197, Amending Kittitas County’s Small Public Works Roster Process to Award Public Works Contracts, a Consulting Services Roster for Architectural, Engineering, and other Professional Services, and a Vendor Roster for Goods and Services Not Related to Public Works Contracts.

AGREEMENT                                           GREATER COLUMBIA BEHAVIORAL HEALTH, LLC              PROSECUTOR

Approve the First Amended Joint County Authority ASO Interlocal Operating Agreement of the Greater Columbia Behavioral Health, LLC, a Washington Behavioral Health Administrative Services Organization and limited Liability Company, effective January 1, 2020.

RESOLUTION 2019-198                                CANON SOLUTIONS AMERICA                             PROSECUTOR

Approve Resolution No. 2019-198, for a Lease Agreement with Canon Solutions America, to Upgrade a Copy Machine in the Prosecutor’s Office.

AGREEMENTS                                          INDIGENT DEFENSE SERVICES                           SUPERIOR COURT

Approve an Agreement for Kittitas County Superior Court Indigent Defense Services with Candy Powers, Deborah King, Paul McBride and Guy Zimmerman from January 1, 2020 through December 31, 2020.

REQUEST TO APPROVE A RESOLUTION RATIFYING AND SPECIFYING FUNDING FOR THE MEMORANDUM OF UNDERSTANDING BETWEEN KITTITAS COUNTY SUPERIOR COURT ADVOCATES FOR CHILDREN FOR KITTITAS COUNTY — ITEM MOVED TO BOARD DISCUSSION & DECISION.

RESOLUTION 2019-199                                MERIT SERVICES                                    SUPERIOR COURT

Approve Resolution No. 2019-199, Specifying Funding for the Memorandum of Understanding (MOU) between Kittitas County Superior Court and Merit Services for the Drug Court Program from January 1, 2019 through December 31, 2020.
REQUEST TO APPROVE AND SIGN AN AMENDMENT TO A LEASE WITH KITTCOM — ITEM REMOVED FROM THE AGENDA AT THE REQUEST OF THE PUBLIC WORKS DEPARTMENT.

RESOLUTION 2019-200

WEIHL ROAD

PUBLIC WORKS

Approve Resolution No. 2019-200, Establishing Weihl Road (MP 0.00 to MP 0.24) onto the County Public Road Network, and to Direct the Public Works Department to add it onto the County Road Log.

RESOLUTION 2019-201

JACOBS ENGINEERING

PUBLIC WORKS

Approve Resolution No. 2019-201, Authorizing Chair's Signature on Amendment No. 03 to Jacobs Engineering Task Order in the Amount of $586,676.00 Supporting the Final Design of the Teanaway Hydraulics Improvement Project.

RESOLUTION 2019-202

TAXING DISTRICTS

COMMISSIONERS

Approve Resolution No. 2019-202, Certifying the County Assessor the Respective Amounts of Taxes Levied for Each Taxing District.

AGREEMENTS

OPERATIONAL AGREEMENTS

COMMISSIONERS

Approve the 2019 Lodging Tax Services Agreements for Operations including the following:

Kittitas County Auditor's Office - LT-2019-029-Auditor in the amount of $128,000.00 ($24,193.00 Operations and $103,807.00 Bond Payment).

Kittitas County Valley Event Center - LT-2019-030-KVEC in the amount of $110,000.00 for the Arena Management Integration.

AGREEMENT

CITY OF KITTITAS - LIBRARY SERVICES

COMMISSIONERS

Approve an Agreement between the City of Kittitas; Library Board of Trustees and Kittitas County, in the amount of $8,500.00 to provide library services to County residents living outside the City Limits from January 1, 2020 through December 31, 2020.

AGREEMENT

CITY OF ROSLYN - LIBRARY SERVICES

COMMISSIONERS

Approve an Agreement between the City of Roslyn; Library Board of Trustees and Kittitas County, in the amount of $21,000.00 to provide library services to County residents living outside the City Limits from January 1, 2020 through December 31, 2020.
AGREEMENT  CITY OF ELLENSBURG - LIBRARY SERVICES  COMMISSIONERS

Approve an Agreement between the City of Ellensburg; Library Board of Trustees and Kittitas County, in the amount of $111,000.00 to provide library services to County residents living outside the City Limits from January 1, 2020 through December 31, 2020.

AGREEMENT  CITY OF CLE ELUM - LIBRARY SERVICES  COMMISSIONERS

Approve an Agreement between the City of Cle Elum; Library Board of Trustees and Kittitas County, in the amount of $22,950.00 to provide library services to County residents living outside the City Limits from January 1, 2020 through December 31, 2020.

AGREEMENT  UPPER COUNTY SENIOR CENTER  COMMISSIONERS

Approve an Agreement between Kittitas County and the Upper Kittitas County Senior Center (Putnam Centennial Center) in the amount of $19,900.00, to provide public services benefiting senior citizens and others in the communities of Upper Kittitas County from January 1, 2020 through December 31, 2020.

AGREEMENT  HOPESOURCE - UPPER COUNTY TRANSPORTATION  COMMISSIONERS

Approve an Agreement between Kittitas County and HopeSource, in the amount of $12,000.00, to provide services to senior citizens in the form of referral and transportation services, which needs are not currently being fully met in the County, from January 1, 2020 through December 31, 2020.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

Commissioner Wachsmith said he would recuse himself from voting on the matter relating to the Court Advocates for Children for Kittitas County, as he is a member of their Board.

RESOLUTION 2019-191  CASA  SUPERIOR COURT

Commissioner Osiadacz moved to approve Resolution No. 2019-191, Ratifying and Specifying Funding for the Memorandum of Understanding (MOU) between Kittitas County Superior Court and Court Advocates for Children for Kittitas County, in the amount of $45,500.00 from January
1, 2020 through December 31, 2020. Chairman Wright seconded. Motion carried 2-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:06 a.m. Chairman Wright announced the Board would recess into Executive Session for 5 minutes with Neil Caulkins, Deputy Prosecutor and Patti Johnson, Solid Waste Director/Project Manager/Interim Maintenance Director, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:11 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:11 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:16 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:16 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.
At 10:21 a.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

The meeting was adjourned at 10:22 a.m.

CLERK OF THE BOARD

Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Cory Wright, Chairman