

**KITTITAS COUNTY  
EC STUDY SESSION MINUTES  
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG  
Regular Meeting**

<b>WEDNESDAY</b>	<b>10:00 AM</b>	<b>August 14, 2019</b>
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Board members present: **Chairman Cory Wright; Vice-Chairman Brett Wachsmith**

**Others: Kady Porterfield (Event Center Director); Lacie Dawson (Event Center Program Manager); Anne Anderson (CWU Equestrian Team Advisor); Dan Morgan (Ellensburg Rodeo Board)**

**Call to Order**

At 10:00 a.m. Chairman Wright opened meeting to discuss Event Center business.

**General Event and Rental Updates**

Kady is working with the CWU equestrian team to contract for the 2019-2020 school year (September 2019 to May 2020) for horse boarding.

Anne spoke about the CWU Equestrian Club:

- Largest club at CWU
- Last year they brought in more money in fund raising than any other club
- Students do more community service than any other club
- Average 35-40 student participants yearly
- Will have 10-20 horses, all will be fully cared for by the students

There is a plan to move the horses during events to the stock pens for turn out when the barn is needed for other events.

Kady is working on a fee structure. Per Anne, CWU will cover the insurance and add Kittitas Valley Event Center as an additionally insured. Chairman Wright asked if the CWU Equestrian Club would be willing to help with community service at the Event Center. Anne said that may be possible and would

discuss further. Chairman Wright and Commissioner Wachsmith agree to keep moving forward with the process.

10:10 Dan Morgan enters the meeting.

Kady said that the stalls are going to be leveled with sand today.

10:12 Anne Anderson leaves meeting

### **Self Promoted Events Business**

At Cowboy Cross event in September, Kittitas Valley Event Center (KVEC) will be operating Behind the Chutes. Kady is working to secure bar tenders, Lacie will be licensed as a bar tender. It will be a good source of additional revenue for KVEC. Chairman Wright asked about needed insurance. Per Kady, she is working with Lisa for liquor liability for the event and is looking to get an ongoing policy to cover all KVEC events, verses doing event by event.

### **Special Projects**

Structural repairs will be complete in light horse barn by today. Leveling of the stalls with sand will hopefully be completed today.

### **Fair and Rodeo Updates**

Jr. Horse fair is this weekend. Lacie will verify with horse 4H leader as to when they will be vacating the rodeo arena on Sunday.

Dan Morgan stated that he and Tim will be doing a punch list walk through Thursday, will have a better idea of where they are at after that.

Discussion of designated smoking areas. Kady and Dan will work on finding a designated smoking area on the rodeo side of the grounds. Commissioner Wachsmith asked if the section 9 area would be a good smoking area, since the fair has already designated that area. Dan asked if it would be a problem if the

rodeo didn't specifically designate a smoking area.

Commissioners Wright and Wachsmith stated that there should be a designated area, maybe in the area people have been smoking in during previous years. Dan will discuss the possibility of an area near Behind the Chutes with Mike and report back.

Washington State Fair Commission Director will be judging the fair this year. Per Kady, a member of the commission inspects fairs every 2 years to verify the quality of the fair and if it's meeting the WAC and RCW standards of a fair for funding. Kady will use the report to make future improvements.

**Other business**

Commissioner Wright will be at the Fair Board meeting tomorrow evening. Commissioner Wachsmith stated he has been following up with Fair Board members.

**Meeting adjourned at 10:25 by Chairman Wright**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Kady Porterfield

  
Cory Wright, Chairman

