

**KITTITAS COUNTY  
FINANCE STUDY SESSION MINUTES  
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG  
Regular Meeting**

<b>THURSDAY</b>	<b>1:30 PM</b>	<b>June 20, 2019</b>
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**Board members present:** Chairman Cory Wright, Commissioner Brett Wachsmith and Commissioner Laura Osiadacz.

**Others:** Jerry Pettit, County Auditor; Amy Cziske, County Treasurer; Heather Seibert, Deputy Treasurer, Jim Goeben, IT Director and Judy Pless, Budget and Finance Manager.

The meeting was called to order at 1:32 pm.

**CGI Communications**

Commissioner Wright presented a contract with Kittitas County and CGI Communications to create a series of professionally produced online videos to highlight everything our community offers residents, visitors, and business owners. Commissioner Osiadacz made the motion for the chair to sign the agreement and Commissioner Wachsmith seconded the motion. Motioned passed.

**NOVAtime**

Judy Pless presented to the Board a proposal to upgrade NOVAtime to the newest version in order to meet the requirements of moving to Windows 10. The current version is not compatible with Windows 10 and the new version would be in the cloud. Jim Goeben informed the Board his department needed to work through the security issues, but did not have any issues with the upgrade. Pless stated the cost would be about the same as we currently paying for maintenance. The Board approved staff looking into the upgrade.

**Budget Reports**

Pless presented the budget reports for May 2019.

**Fiscal Notes**

Judy Pless inform the Board that in December 2017, the commissioners agreed they wanted to have fiscal notes on everyone's staff report for agenda items. Pless asked the Board if they would like to have her follow through with requiring fiscal notes on department's staff reports. The Board agreed they would like to see the fiscal notes. Pless stated she would work with Julie Kjorsvik, Clerk of the Board to inform Departments.

**OTHER BUSINESS**

The Board asked Judy Pless when the credit card and motor pool policies would be completed and Pless stated they are almost completed.

Meeting adjourned at 2:30 pm.

  
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Judy Pless

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**  
  
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Cory Wright, Chairman

**APPROVED**  
11/5/19