

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
COMMISSIONERS AUDITORIUM  
SPECIAL MEETING**

**TUESDAY**

**11:00 A.M.**

**APRIL 23, 2019**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Candie Leader, Administrative Assistant; Kady Porterfield, Event Center Director; Patti Johnson, Solid Waste Director/Project Manager; Jim Goeben, IT Director; Lisa Young, Human Resource Director; Tip Hudson, WSU Extension Agent; and Tristen Lamb, Public Health Administrator.

**SPECIAL MEETING**

**DEPARTMENT HEAD UPDATE**

**COMMISSIONERS**

At 11:00 a.m. Chairman Wright opened a Special Meeting to provide an update to Department Heads and to consider separating Solid Waste/Maintenance/Event Center Study Sessions.

Chairman Wright said the Board was trying to change the way they meet with Department Heads to try and better the process for everyone involved. The Board members shared how they would like to get back to meeting with Department Heads as a "Board" instead of having one-on-one meetings to ensure everyone is on the same page and hearing the same information. They hoped the new process would help streamline, save time, and allow for Department Heads to request action on issues that maybe required by the Board instead of only hearing information from one member, and then having to schedule another meeting to get official action.

Public Works Department: Candie said Director Cook would like to keep their regularly scheduled meetings with Community Development Services on the 2<sup>nd</sup> & 4<sup>th</sup> Monday each month, and asked to hold an additional meeting for just their department on the alternate weeks.

Community Development Services: Dan said he would like to keep their regularly scheduled meeting with the Public Works Department on the 2<sup>nd</sup> and 4<sup>th</sup> Monday each month and would schedule Special Meetings, if needed.

**APPROVED**  
5/7/19

Information Technology: Jim said he would like to keep his regularly scheduled meeting with the Board on the 4<sup>th</sup> Monday of each month.

Human Resource Department: Lisa said she'd like to keep her regular meetings with the Board on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month and would schedule Special Meetings, as needed.

Public Health Department: Tristen said they'd like to keep their regularly scheduled Board of Health meeting on the 3<sup>rd</sup> Thursday of each month, but would like to add an additional meeting once a month with the Board.

WSU Extension: Tip said he'd like to meet with the Board every other month.

Solid Waste/Maintenance: Patti said they'd like to keep their regular meeting with the Maintenance Department and would schedule other Special Meetings, if needed. The Event Center will begin meeting on their own with the Board at a different time.

Event Center: Kady said she'd like to meet once a month with the Board and would schedule Special Meetings, if needed.

Everyone was reminded that if they are going to require Board action, the item needs to be on their Agenda otherwise a decision cannot be made and to plan accordingly. It was noted that Department Heads can meet with an individual Commissioner at any time, if needed.

The meeting was adjourned at 11:30 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Cory Wright, Chairman