COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING

MONDAY 9:00 A.M. APRIL 22, 2019

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING	OFFICE STAFF MEETING	COMMISSIONERS

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

CALENDAR	WEEK AT A GLANCE	COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS	REVIEW OF PAF'S & VOUCHERS	COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers (note there were no PAF’s).

CORRESPONDENCE LOG	REVIEW OF CORRESPONDENCE LOG	COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 19, 2019.

DISCUSSION	WORK WEEK PROPOSAL	COMMISSIONERS

Staff presented a proposal to the Board to consider the Alternate Work Week or 4-10’s from June to October. The Board stated they were in support of the proposal for their Office to pursue and stated that they would work with Human Resources to see what type of a policy they would need to do allowing all Department Heads to consider these opportunities for Full-Time Staff. Staff stated they would work with the Auditors Office to see when to implement the schedule and how to stagger it so that both Julie and Mandy are not gone on the same Friday.

DISCUSSION	BOCC RETREAT	COMMISSIONERS

Staff asked the Board for direction on their request for a Facilitator and Retreat Agenda. The Board determined that they would
get an outside Facilitator. The topics they would like to spend a ½ day on were Team Building to (identify weaknesses and strengths) and the second half of the day they would like to spend on vision planning. Staff was directed to send an e-mail to the Board and get their feedback on facilitators and then work with the facilitator to select a day for the Retreat.

RATIFY MEMO COUNTY BUDGET PRIORITIES COMMISSIONERS


DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS

The Board determined for the week of April 22, 2019 they would be congratulating Mike Stafford, Juvenile Court Administrator on his retirement & share the USFS Open Houses in Upper County & Lower County.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head’s on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

OTHER BUSINESS-N/A

Meeting adjourned at 10:30 a.m.