

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JANUARY 7, 2019**

Board members present: Chairman Cory Wright; Vice Chairman Brett Wachsmith and Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers. Note there were no PAF's for consideration (No PAF's for the week of 1/7/19).

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 4, 2019.

**DISCUSSION**

**FACEBOOK WEEKLY POSTS**

**COMMISSIONERS**

The Board determined for the week of January 7, 2019 they would post the County's Hazard Mitigation Plan and the details for the meeting in Grant County on 1/14/19 @ 4:00 p.m. to consider appointing the replacement for Representative Manweller.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department

Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**REVIEW**

**DEPARTMENT HEAD ASSIGNMENTS**

**COMMISSIONERS**

The Board reviewed the current Department's they are overseeing and then made proposals for the 2019 Department Head assignments. Chairman Cory Wright will oversee the HR, I.T., & Maintenance Departments. Commissioner Laura Osiadacz will oversee the DPW, WSU Extension, CDS. Commissioner Brett Wachsmith will oversee the KVEC, Solid Waste and Public Health.

**REVIEW**

**COMMISSIONER COMMITTEE'S**

**COMMISSIONERS**

Staff provided copies of the current committees that the Commissioners serve on. The Board reviewed them and made changes for 2019, some of which follow Chairmanship or that are no longer something Kittitas County participates in.

**REQUEST**

**DIST. #3 MONITOR**

**COMMISSIONERS**

Chairman Wright stated that he has a monitor that Commissioner Wachsmith could use.

No action needed.

**OTHER BUSINESS-**

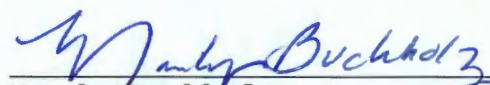
Commissioner Osiadacz briefed the Board on a request for her to attend a community forest tour in Montana that will be before them on Monday 1/14/19.

The Board determined they want to do a Pancake Breakfast for County Staff on 2/14/19.

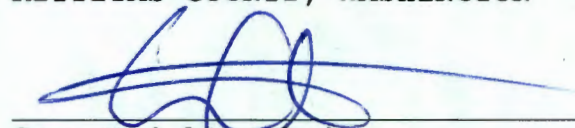
Staff was directed to set up an BoCC Office Retreat for an afternoon in the near future.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Cory Wright, Chairman