

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**DECEMBER 31, 2018**

Board members present: Chairman Laura Osiadacz and Commissioner Cory Wright. Excused: Vice-Chairman Obie O'Brien.

Others: Debbie Myers, Clerk; and Brett Wachsmith, Treasurer.

**REGULAR MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At 9:02 a.m. Chairman Osiadacz opened the Office Administration meeting.

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS                      REVIEW OF PAF'S & VOUCHERS                      COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

**CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the weeks ending December 21, 2018, and December 28, 2018.

**DISCUSSION                                      FACEBOOK WEEKLY POSTS                                      COMMISSIONERS**

The Board decided for the week of 1-1-2019 they would post on the BOCC Facebook Page Happy New Year and a Welcome to incoming Commissioner Brett Wachsmith.

**UPDATE                                      BOCC/DEPARTMENT HEAD REPORTS                                      COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

The Board recessed to hold a Department Head Meeting at 9:38 a.m.  
The Board continued with the Office Staff meeting at 9:40 a.m.

Kittitas County Treasurer Brett Wachsmith joined the meeting at 9:39 a.m.

**OTHER BUSINESS**

There was discussion on Commissioner Department Head assignments.

Meeting was adjourned at 9:59 a.m.

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Debbie Myers, Clerk

  
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Laura Osiadacz, Chairman