

**KITTITAS COUNTY
FINANCE STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting**

THURSDAY	1:30 PM	December 20, 2018
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Board members present: Commissioner Chairman, Laura Osiadacz, and Commissioner Cory Wright. Commissioner Obie O'Brien was absent

Others: Jerry Pettit, County Auditor, Tristen Lamb, Public Health Director and Judy Pless, Budget and Finance Manager

The meeting was called to order at 1:30 pm.

APPROVAL OF VOUCHERS

The Board approved two payment of electronic payment of vouchers \$874,748.21 and \$15,394.60 for payroll vendors

RESOLUTION 2018-229 ESTABLISHING FUND 304

Judy Pless presented a resolution to establish fund 304 Courthouse Capital Project and to transfer funds. The funds transfer would be \$2 million from the General fund, which was included in the 2018 budget. Commissioner Wright made the motion to approve Resolution 2018-229, to create fund 304 Courthouse Capital Project and transfer the \$2 million. Motion seconded and approved.

BUDGET REPORTS

Judy Pless presented the budget reports for November 2018.

OTHER ACCOUNTING ISSUES

Tristen requested the General fund reimburse the Public Health fund for the payment of the cleanup of a drug house. A previous proposal was requesting the County Drug fund pay for the clean-up and it was determined this expenditure did not meet the purpose of the Drug fund. After discussion, Commissioner Wright made the motion for the General fund to reimburse the Public Health fund in the amount of \$4,770 for the Drug house clean-up. Motion seconded and approved.

Judy Pless presented the additional amounts for the medical coverages, which are not being passed into the employees. The amounts include administration fees in the maximum amount of \$50.14 per month, per employee. The fees are being charged to each department which was not included in their 2019 budgets.

Judy Pless asked the Board about the ability for the Information Technology department to use Net-Notify to notify users when the computer system was going to be taken down. The Board

APPROVED
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stated they had no issue with this and to follow up with Jim Goeben to be presented at his next study session.

Judy Pless have the Board an update on the progress of the OpenGov implementation.

Meeting adjourned at 2:30 pm

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Judy Pless



Laura Osiadacz, Chairman