COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING

MONDAY 9:00 A.M. DECEMBER 10, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O’Brien and Commissioner Cory Wright.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF’S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 7, 2018.

REQUEST AUDITORIUM EQ UPDATE COMMISSIONERS

Julie Kjorsvik, Clerk of the Board presented the Board with a price breakdown for equipment needed to do updates to AV Capture All so it’s the same as the Courts. She explained the timing and reason for the updates and stated that I.T. provided a cost break down totaling $803.50. The Board approved the request as presented.

DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS

The Board decided for the week of 12-10-2018 they would post on the BoCC Facebook Page a farewell to County Commissioner O’Brien as well as winter weather safety reminder.

UPDATE BOCC/DEPARTMENT HEAD REPORTS COMMISSIONERS

12/10/2018 MINUTES

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APPROVED 12/18/18
Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head’s on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

OTHER BUSINESS – N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Laura Osiadacz, Chairman