# COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON COMMISSIONERS CONFERENCE ROOM REGULAR MEETING

MONDAY 9:00 A.M. JULY 9, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien and Commissioner Cory Wright.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 6, 2018.

DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS

The Board determined for the week of July 9, 2018 they would share the Press Release being drafted by Public Works relating to the formation of an Upper County Traffic Task Force, as well as a post announcing that the County's Sister City Committee looking for County residents interested in applying to go to Japan in December to compete in the annual Masters ½ Marathon.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to



alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

### SIGNATURE

# FEMA ENGAGEMENT LETTER

COMMISSIONERS

Commissioner O'Brien moved to authorize Chair Signature on the FEMA Engagement Letter as presented. Commissioner Wright seconded. Motion carried 3-0.

RATIFY

## DOE - AMENDMENT 2

COMMISSIONERS

Commissioner O'Brien moved to ratify former County Commissioner Paul Jewell's signature, noting that originally the document (signed on 6/28/2018) was before the Board on 7/2/2018 Office Admin Meeting, but due to lack of quorum the Board couldn't ratify the document and was carried over to this week. Commissioner Wright seconded. Motion carried 3-0.

Meeting adjourned at 9:46 a.m., noting that they would return to the Office Admin Meeting upon the completion of the scheduled Department Head Meetings.

### DISCUSSION

## MORRIS SORENSON OFFICE SPACE

COMMISSIONERS

Commissioner Osiadacz stated that Sarah Keith, Superior Court Administrator had reached out to her regarding the utilization of vacant office space at the Morris Sorenson Building for Indigent Defense Attorney's to use, so they can meet with their clients. She stated that she met with Public Health Director Robin Read and she had no concerns. They only need two office spaces with desks and chairs, because they come with their own wifi/hotspot and laptops. She stated that Superior Court has funds in their budget for this year but would need to budget for future years.

Commissioner O'Brien stated he was okay with moving forward but it had to be clearly relayed to Ms. Keith that they need to budget for future years to continue to provide the service.

Commissioner Wright expressed some concerns relating to security with people being isolated in the basement of the Morris Sorenson Building and if a client comes in upset and the conversation takes a turn for the worst then they potentially have no way of getting the help needed.

Lisa Young, HR Director/Risk Manger stated that she has some of the same concerns that Commissioner Wright is expressing and would like to look into a few things before the Board takes any formal action.

The Board stated that they will wait till they hear from Ms. Young before taking any action.

## OTHER BUSINESS -

Mandy Buchholz, Deputy Clerk of the Board II stated that an e-mail came in from WSAC Executive Director Eric Johnson asking which Kittitas County Commissioner would be listening to the Webinar on July 27, 2018 from 3-4 p.m. for the LSC Webinar to Consider Fish Barrier Removal Funding. The Board stated that Commissioner Wright would be attending the webinar as he is handling water.

Commissioner O'Brien provided a Letter to Candace McKinley, Environmental Program Manager, Bureau of Reclamation, Columbia-Cascades Area Office - Kachess Drought Relief Pumping Plan and Keechelus Reservoir-to-Kachess Reservoir Conveyance Supplemental Draft EIS Response, he asked that the Board make their comments and get them to him by the end of business today.

# EXECUTIVE SESSION

COMMISSIONERS

At 10:21 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:31 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting adjourned at 10:31 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Laura Osiadacz, Chairman