

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JUNE 25, 2018

Board members present: Chairman Laura Osiadacz & Commissioner Paul Jewell. Absent: Vice Chairman Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board & Erin Moore, WRP Coordinator.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 22, 2018.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined for the week of June 25, 2018 they would post about the ChillAxle Event at the Event Center Saturday June 30, 2018 and a post about County Commissioner Paul Jewell's departure from the County.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they

would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

LETTER

BUDGET INSTRUCTIONS

COMMISSIONERS

Commissioner Jewell moved to approve Chair's signature on the 2019 County Management Team Budget Instructions Letter as presented. Chairman Osiadacz seconded. Commissioner Jewell also updated Chairman Osiadacz on a change to the Agenda due to not enough City Mayors responding to the meeting invite so they changed the agenda to have KCPHD do a presentation on their core services. Motion carried 2-0.

AGREEMENT

PLAUCHE & CARR LLP

COMMISSIONERS

Commissioner Jewell moved to authorize Board signature on a Professional Services Agreement Extension with Plauche and Carr LLP Peter Dykstra and Bill Clarke through December 31, 2018, noting that the monthly fee will be \$8,000.00. Chairman Osiadacz seconded. Commissioner Jewell noted that the funds are in the budget for the year. Motion carried 2-0.

CONTRACT CHANGE

ASPECT CONSULTING (3)

COMMISSIONERS

Commissioner Jewell moved to authorize Chair's signature on 3 Contract Changes with Aspect Consulting for the Treat Water Right Purchase (\$2,000.00), Teanaway Valley Farms (\$3,500.00) and Large Area Permit Support (\$17,000.00), he stated that they are all funded and he has verified that with Judy Pless, Budget & Finance Manager during a meeting last week. Chairman Osiadacz seconded. Motion carried 2-0.

LETTER

LODGING TAX GRANT - CITY OF CLE ELUM

COMMISSIONERS

Commissioner Jewell moved to authorize Board signature on a letter to Rob Omans, City Administrator for City of Cle Elum regarding Lodging Tax Grant Program project requirements. Chairman Osiadacz seconded. Motion carried 2-0.

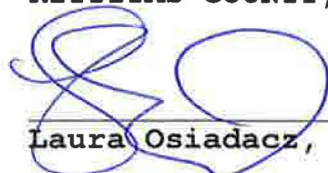
OTHER BUSINESS - N/A

Meeting adjourned at 10:00 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Laura Osiadacz, Chairman