

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
COMMISSIONERS' CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**11:00 AM**

**MARCH 26, 2018**

Board members present: Chair Laura Osiadacz, Vice-Chair Obie O'Brien, and Commissioner Paul Jewell

Others: IT Director Jim Goeben, Application Development Manager Andrew Drain

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**REGULAR MEETING**

**INFORMATION TECHNOLOGY**

Meeting called to order at 11:00 AM

**MICROSOFT LICENSING**

The board authorized Mr. Goeben to prepare a Microsoft Enterprise Agreement for consideration in the 2019 budget process.

**SMARTGOV**

Mr. Goeben notified the board the EDEN server will be turned off March 27 and erased July 1, and that Paladin said they expect Laserfiche integration to be available by the end of March. The board asked Mr. Goeben to draft a memo for the chair to sign directing relevant departments to have the SMARTGOV public web interface online by June 1.

**LASERFICHE IMPLEMENTATION**

Mr. Drain updated the board on current use of Laserfiche: 1.4M+ documents, 250+ workflows, 24 Import Agent profiles, 16 Quick Field sessions, and 63 Forms.

**RECORDS MANAGEMENT TRAINING FOR NEW STAFF**

The board requested Mr. Goeben return with HR Director Lisa Young to discuss tracking of required records management training.

Meeting adjourned at 12:08 PM.

INFORMATION TECHNOLOGY DIRECTOR

  
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Jim Goeben, IT Director

KITTTITAS COUNTY COMMISSIONERS  
KITTTITAS COUNTY, WASHINGTON

  
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Laura Osiadacz, Chair