

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING
HR STUDY SESSION**

TUESDAY

10:00 AM

FEBRUARY 27, 2018

Board members present: Obie O'Brien, Paul Jewell

Others: Tristen Lamb, Brett Wachsmith, Judy Pless, Lisa Young

1. CALL TO ORDER

The meeting was called to order at 10:00 AM.

2. REQUEST TO APPROVE A NEW COLLECTIVE BARGAINING AGREEMENT WITH AFSCME 2658 – APPRAISERS

Director Young presented the new 2018-2020 Collective Bargaining Agreement with the Appraisers Union. Commissioner Jewell moved to approve the new CBA; Commissioner O'Brien seconded. Motion carried 2:0.

3. STAFFING DISCUSSION/DECISION: PUBLIC HEALTH – CONTINUE DISCUSSION REGARDING PAY INCREASE FOR EMPLOYEE AND EH STAFFING LEVEL

EH Supervisor Lamb presented on behalf of Administrator Read. During the discussion she said it appeared there might be some missing pieces to the data. The Board approved moving forward with the increase but asked that they hold on adding FTE.

4. STAFFING DISCUSSION/DECISION: CDS 1) FIRE MARSHAL 2) PROFESSIONAL DEVELOPMENT PLAN FOR PLANNING STAFF

1) Fire Marshal – CDS Director Carlson and the Board discussed concerns from the community regarding staffing level. The Board approved posting for Fire Marshal, but not Deputy Fire Marshal. Director Young will work with Director Carlson on a job description. 2) Director Carlson presented his Professional Development Plan for Planning Staff to the Board. They asked for an update at the end of the year.

5. STAFFING DISCUSSION/DECISION: TREASURER 1) Deputy Treasurer

1) Treasurer Wachsmith presented his financial plan to the Board to support funding the Deputy Treasurer position at a 70/30 split – 70% Treasurer's O&M/30% General Fund. The Board requested the following actions, in order:

- a. Create the Investment Pool via Resolution

APPROVED
12/11/18

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- b. Get investment agreements signed and start bringing in revenue
- c. Review request for Deputy Treasurer (approve JD/wage scale)

6. HR UPDATES

Director Young provided an update on the Citizen's Advisory Committee on Salaries for Elected Officials, and reported that she had hired a new HR Representative.

5. OTHER BUSINESS

None.


ADJOURN

The meeting was adjourned at 11:04 AM.

**KITTITAS COUNTY COMMISSIONERS
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Lisa Young, HR Director



Laura Osiadacz, Chairman, vice
ob.e. D. O'Brien