

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**FEBRUARY 26, 2018**

Board members present: Vice Chairman Obie O'Brien and Commissioner Paul Jewell. Excused - Chairman Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board.

**SPECIAL MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At 9:00 a.m. Vice-Chairman O'Brien opened the Office Administration meeting.

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS                      REVIEW OF PAF'S & VOUCHERS                      COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 23, 2018.

**DISCUSSION                                      FACEBOOK WEEKLY POSTS                                      COMMISSIONERS**

The Board determined for the week of February 26, 2018 they would not have any Facebook posts.

**UPDATE                                      BOCC/ DEPARTMENT HEAD REPORTS                                      COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**AGREEMENT**

**CHAMBER/KITTITAS COUNTY**

**COMMISSIONERS**

Commissioner Paul Jewell reviewed the changes in the Professional Services Agreement with the Board noting they were primarily surrounding the increase in surveying, SMS Marketing and paying for travel only. He noted that there is an increase of \$10,000.00 from last year. Commissioner Jewell also indicated that the PSA had been before the LTAC and they were in support of it.

Commissioner O'Brien moved to approve and authorize Board signature on a Professional Services Agreement between Kittitas County and Kittitas County Chamber of Commerce beginning January 1, 2018 and ending on December 31, 2018, not to exceed \$206,960.00. Commissioner Jewell seconded. Motion carried 3-0.

**OTHER BUSINESS**

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:05 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:10 a.m. the Board reconvened out of Executive Session. No action taken.

HR Director Young left the meeting.

Meeting adjourned at 9:45 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Laura Osiadacz, Chairman