

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

JANUARY 2, 2018

Board members present: Chairman Paul Jewell; Vice Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board II & Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 22 & 29, 2017 (due to no quorum/and the Holiday to meet on 12/25/2017).

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined there would be no posts on Facebook for the week.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they

would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

RATIFY

O'BRIEN SIGNATURE

COMMISSIONERS

Commissioner O'Brien moved to ratify his signature on letters that went out to all the newly elected officials dated 12-15-2017. Commissioner Osiadacz seconded. Commissioner O'Brien noted he was going to be out of town when the letter was up for signature so he signed it in advance so the letters went out with full Board signature. Motion carried 3-0.

RATIFY

HOPESOURCE WOMENS SOBER HOUSE

COMMISSIONERS

Commissioner Osiadacz moved to ratify Chairman Jewell's signature on a letter of support responding to HopeSource's letter dated 12-7-2017 regarding the women's sober house on Cora Street. Chairman Jewell seconded. Motion carried 2-0 (O'Brien abstained).

AGREEMENT

PSA - CLARKE/DYKSTRA

COMMISSIONERS

Commissioner O'Brien moved to approve Board signature on a Professional Services Agreement Extension with Plauche and Carr LLP Peter Dykstra and Bill Clarke through June 30, 2018, noting that the monthly fee will be \$8,000.00. Commissioner Osiadacz seconded. Chairman Jewell noted that the Prosecutor already signed off on the PSA. Motion carried 3-0.

RATIFY

SSVF PROGRAM

COMMISSIONERS

Commissioner Osiadacz moved to ratify Chair's signature on a letter of support to the Supportive Services for Veteran Families (SSVF) Program Office National Center on Homelessness Among Veterans on behalf of the HopeSource SSVF Program. Chairman Jewell seconded. Motion carried 2-0 (O'Brien abstained).

OTHER BUSINESS-

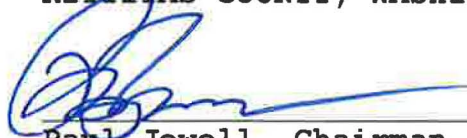
The Board discussed who would be 2018 Chairman/Vice-Chairman.

Meeting adjourned at 9:50 a.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Paul Jewell, Chairman