

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JUNE 19, 2017

Board members present: Chairman Paul Jewell and Commissioner Obie O'Brien. Excused: Vice-Chairman Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 16, 2017.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined that for the Week of June 19, 2017 they would post on Facebook current job openings at the County; County Proclamations being considered at the 6-20-2017 Agenda Session and the notice of openings for County Boards, Committee's and Commissions.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department

Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

LETTER

USDA GRANT

COMMISSIONERS

Chairman Jewell signed the letter of support regarding the USDA Housing Preservation Grant Application being submitted by HopeSource as presented. He requested the Board place it on the Monday June 26, 2017 Office Admin Meeting to ratify his signature. He explained that Commissioner O'Brien has to abstain from all discussions and decisions pertaining to HopeSource due to conflicts of interest.

OTHER BUSINESS - N/A

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman