

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
COMMISSIONER'S AUDITORIUM
SPECIAL MEETING**

WEDNESDAY

4:00 P.M.

JUNE 7, 2017

Board members present: Chairman Paul Jewell; Vice-Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Civil Service Commission members: Carrie Youngblood, Ron Profit, Buck Dawson, Erik Allen

Others: Judy Pless, Budget and Finance Manager; Christopher Horner, Deputy Prosecuting Attorney; Clayton Myers, Undersheriff; Lisa Young, Human Resources Director; Debbie Myers, Board Clerk; and Monica Mersinger, Civil Service Commission applicant.

SPECIAL MEETING

CHIEF EXAMINER

COMMISSIONERS

At 4:04 p.m. Chairman Jewell opened a Special Meeting to discuss the position and duties of Chief Examiner and initiated introductions.

Chairman Jewell said Lisa Young, the H.R. Director, had provided the Chief Examiner's job description. He said since the position is vacant this would be a good time to review the position's responsibilities and asked for the Commission members input to see if they should keep the part-time position model as is or make changes.

Judy Pless, Budget and Finance Manager said the wages and benefits for the combination H.R./Chief Examiner position come from the HR budget.

There was discussion on the position duties; responsibilities; potential conflicts; county structure; elected official positions; pay and compensation; historical records; retention schedules; and workload issues.


Lisa Young, HR Director said she estimated the position of Chief Examiner would take about 10 to 50 hours a month.

Meeting adjourned at 4:44 p.m.

BOARD CLERK


Debbie Myers

**KITTTITAS COUNTY COMMISSIONERS
KITTTITAS COUNTY, WASHINGTON**


Paul Jewell, Chairman

APPROVED
6-20-17