

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**MAY 22, 2017**

Board members present: Chairman Paul Jewell; Vice Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board II; Julie Kjorsvik, Clerk of the Board and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 19, 2017.

**UPDATE**

**DEVELOPMENTAL DISABILITIES BOARD**

**COMMISSIONERS**

Commissioner O'Brien was approved to assume the vacant position on the County DD Board, noting that he would still chair the meetings but also has the ability to vote.

**LETTER**

**JOHN UFKES**

**COMMISSIONERS**

Commissioner Osiadacz moved to authorize Board signature on letter to John Ufkes Member of the Kittitas County Developmental Disabilities Advisory Board, thanking him for his service from 2008 - 2017. Commissioner O'Brien seconded. Motion carried 3-0.

**RATIFY**

**WSLCB**

**COMMISSIONERS**

Commissioner Osiadacz moved to ratify the Chair's signature on a letter of non-objection to the Washington State Liquor Control Board

for an event that took place on 5/20/2017 at the Silver Fir Lodge, Summit at Snoqualmie Ski Resort, noting it was for a private event. Commissioner O'Brien seconded. Motion carried 3-0.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.


**OTHER BUSINESS - N/A**

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Paul Jewell, Chairman