

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING  
HR STUDY SESSION**

**TUESDAY**

**10:00 AM**

**April 11, 2017**

Board members present: Paul Jewell, Laura Osiadacz, Obie O'Brien

Others: Robin Read, Lisa Young

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- 1) **Call to order: 10:00 AM**
  - 2) **PAF's – Discuss and consider approval of PAF's for Deputy Coroners** – Hold – neither Coroner Henderson nor Budget & Finance Manager Pless were available.
  - 3) **Benefits Committee** – HR Director Young provided an update on the work the benefits committee has done. PH Director Read was present as a member of the committee. The Board asked that Director Young schedule a special meeting with the Board, inviting representatives from Alliant and the PEBB.
  - 4) **Policy Discussion** – HR Director Young reported that she received a negative response from the Union in response to allowing weapons in the workplace. Commissioner O'Brien asked that Director Young amend the policy to allow storage of weapons in the employee's vehicle and to ask the Union their thoughts on that.
  - 5) **Leave Report** – Director Young stated that she was asked to put this on the agenda for discussion. Chairman Jewell asked Director Young to work on a report showing leave balances for all employees, sorted by department, and to include length of service. He asked that she bring this to the next HR Study Session.
  - 6) **Wage Survey** – HR Director Young shared with the Board the current status of the wage survey implementation.
  - 7) **Other Business** – Executive Session – RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. The Board entered executive session at 10:45 AM to discuss the performance of a public employee. Anticipated length: two minutes; anticipated action: none. The Board exited executive session at 10:47 AM with no action taken.
  - 8) **Adjourn: 10:47 AM**

**APPROVED**  
12/11/18

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**Lisa Young**

\*submitted in 2018\*



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**Laura Osiadacz, Chairman (2018)**