

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**9:00 A.M.**

**FEBRUARY 21, 2017**

Board members present: Chairman Paul Jewell; Vice Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board and Mike Burtness, Citizen.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 17, 2017.

**DISCUSSION**

**DH ANNUAL EVALUATIONS**

**COMMISSIONERS**

Commissioner Osiadacz questioned who would be responsible for the outstanding Department Head Annual Evaluations. She explained that the report is showing Josh Hink (Interim-FM) and Jim Goeben (IT) as outstanding. She also noted that Robin Read (PH) is still outstanding. Commissioner O'Brien thought that Ms. Reads was completed. He said he would double check but knew that the evaluation itself is complete. It was determined that Commissioner Osiadacz would prepare Interim Fire Marshal Josh Hink's annual evaluation and Commissioner O'Brien would prepare IT Director Jim Goeben's annual evaluation.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special

Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**OTHER BUSINESS-**

Chairman Jewell gave a brief update on current Legislative issues.

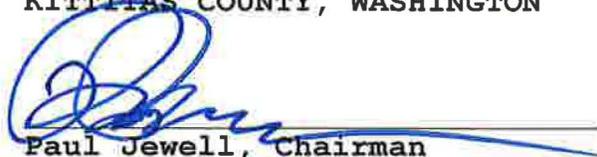
Mike Burtness, Citizen presented a letter to the Board regarding the property at 830 North Poplar Street (bowling alley). He stated that it was to serve as his group's intent to make an offer to lease the property. He stated that his group has been meeting since their tour in December of the bowling alley to come up with their mission and business plan for "Mel's Bowl and Fun Center". He stated that it's their goal to provide a place for all age's entertainment while also partnering with local schools to allow for the expansion of their bowling programs. He said they have been assured non-profit status through the Laughing Horse Arts Foundation and are currently refining their business plan and forming the Board of Directors. He stated that their intent is to provide the County with a formal offer before 3/15/2017. Mr. Burtness reviewed a trip he took to Santa Fe, New Mexico where he toured a place called Meow Wolf and explained that it inspired a lot of ideas he would like to bring to life in Kittitas County. Chairman Jewell stated that he would be very interested in seeing a financing plan. The Board encouraged Mr. Burtness to get the proposal in as quick as possible for the County to consider.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Paul Jewell, Chairman