

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
COMMISSIONERS CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JANUARY 23, 2017**

Board members present: Chairman Paul Jewell; Vice Chairman Laura Osiadacz and Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 20, 2017.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

**AGREEMENT**

**SHADY BROOK LEASE**

**COMMISSIONERS**

Commissioner O'Brien moved to approve and authorize Chair signature on a Lease Agreement for Lot 51 at the Shady Brook Mobile Home Park.

**APPROVED**  
2-7-17

Commissioner Osiadacz seconded. Motion carried 3-0.

**AGREEMENT**

**CLARKE/DYKSTRA - EXTENSION**

**COMMISSIONERS**

Commissioner Osiadacz moved to approve a Professional Services Agreement Extension with Plauche and Carr LLP Peter Dykstra and Bill Clarke Attorney at Law & Government Affairs with a new end date of June 30, 2017, noting that the monthly fee will be \$8,000.00 a month. Commissioner O'Brien seconded. Commissioner Jewell stated that he spoke with the County Prosecutor and they had no issue with the extension. Motion carried 3-0.

**OTHER BUSINESS-**

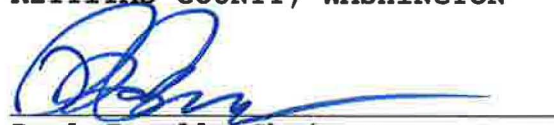
Chairman Jewell gave a brief overview on his LSC Meetings he attended in Olympia on January 18<sup>th</sup> and 19<sup>th</sup>.

Meeting adjourned at 9:40 a.m.

**DEPUTY CLERK OF THE BOARD**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Paul Jewell, Chairman