



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

PW STUDY SESSION MINUTES

January 9, 2017

THOSE PRESENT: Laura Osiadacz, Obie Obrien (BOCC) Dan Carlson, Mike Flory, Stephanie Mifflin (CDS) Luke Huck, Kathy Jurgens, Tammy Burgess (PW) Holly Myers, Robin Read (PH)

GUESTS PRESENT: None.

***Luke Huck requested to add an Update on Street Lights and Discrepancies in Code under Other Business.

Request to Schedule a Notice of Public Hearing to adopt fees for the Public Works Department Airport Fund, County Road Fund and Flood Control Fund:

Kathy presented the proposed fee updates for the Airport Fund, County Road Fund and Flood Control Fund. See attached documents. There was discussion regarding the process to set the public hearing.

Board Direction: Set the date for the public hearing at the January 17th agenda session. The public hearing is scheduled for February 7th at 2 p.m.

Westside Road RAP Funds:

Luke Huck briefed the Board on discussions he has had with CRAB regarding the available RAP funds for a safety project on Westside Road. Luke requested permission to draft a letter on behalf of the Board to request to relinquish the project with CRAB and to informally request a non-refund of funds already paid by CRAB. There was discussion on the history of the project and the change of scope of work over the years for the project.

Board Direction: Draft a letter for the Board to sign.

Statement of Qualifications for Services Update:

Luke Huck stated 42 firms have responded to the Statement of Qualifications that was published. Luke stated he will sit with Director Cook to pick the top four or five firms in each category to interview. Luke stated he will be requesting to hire firms in the next couple of weeks.

Board Direction: None.

Other Business

Update on Street Lights:


Luke stated the street lights in the County need to be replaced. Luke stated he has been in communication with the City of Ellensburg regarding their schedule to update the street lights to LED. Luke stated he is hoping to enter into an agreement with the City of Ellensburg to have the street lights in the County be a part of the contract they enter. Luke stated the cost may be free to the County.

Board Direction: None.

Discrepancies in Code:

Luke stated he is going through the County Code to identify discrepancies. Luke stated he want the Kittitas County Code to be consistent with the approved ordinances. Luke stated he is trying to find the best strategy to find all the discrepancies using County staff, but that it is a very time consuming process. Commissioner O'Brien recommended that staff start with the most used processes and make those consistent before moving on.

Board Direction: None.

X 
Mark Cook, Director

X 
Paul Jewell, Chairman

Lucas Huck (Active)

APPROVED

2-7-17