Board members present: Chairman Obie O’Brien; Vice-Chairman Paul Jewell & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING

At 9:00 a.m. Chairman O’Brien opened the Office Administration meeting.

CALENDAR

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms (note there were no PAF’s for 11/28/2016) and vouchers.

CORRESPONDENCE LOG

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 23, 2016 – due to holiday.

SIGNATURE

Commissioner Jewell moved to authorize the Vice-Chair’s signature on the First Amendment to Water Right Purchase and Sale Agreement between Kittitas County and the Schnebly’s. Commissioner Osiadacz seconded. Motion carried 3-0.

SIGNATURE

Commissioner Jewell moved to authorize Chair’s signature on Contract Change Order No.:4 with Aspect Consulting Project No.: 150338 in the amount of $17,900.00. Commissioner Osiadacz seconded. Motion carried 3-0.

UPDATE

11/28/2016 MINUTES

APPROVED

12-6-16
Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

OTHER BUSINESS-N/A

Meeting adjourned at 9:30 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Obie O'Brien, Chairman