

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
COMMISSIONERS' AUDITORIUM  
SPECIAL MEETING**

**TUESDAY**

**8:00 AM**

**NOVEMBER 8, 2016**

Board members present: Obie O'Brien, Chairman; Paul Jewell, Vice-Chairman; Laura Osiadacz, Commissioner

Others: Upper District Court Judge Darrell Ellis; Diana MacKenzie, Upper District Court Administrator; Sarah Keith, Superior Court Administrator; Superior Court Judge Scott Sparks; Val Barshaw, Clerk, Christine Luvera, Lower District Court Administrator; Lower District Court Judge Jim Hurson

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**SPECIAL MEETING**

**COMMISSIONERS**

Superior Court Judge

Judge Scott Sparks and Sarah Keith presented their 2017 preliminary departmental budget. The following budget items were highlighted: requesting chairs, salaries, two PCs in 2017, Ethernet cables funded in 2016, Laserfiche licenses \$1,000.00,

Lower District Court

Judge Jim Hurson and Christine Luvera presented their 2017 preliminary departmental budget. Jury costs were discussed. A new collection company, Dynamic Credit Company, has been in use since April 2016.

Upper District Court

Judge Darrell Ellis and Diana MacKenzie presented their 2017 preliminary departmental budget. The following budget items were highlighted: Replace scanners, the projector was funded with a Law and Justice grant, chairs. Upper District courts started with Alliance collection in 2015 and may look at Dynamic Credit Company.

Clerk

Val Barshaw presented the Clerk's 2017 preliminary departmental budget. The following items were reviewed: fees (including ncourt, online, telephone, visa/debit); trial run for skip

**APPROVED**  
12-19-17

tracing, collection and restitution, dues and subscriptions, Microfilming at \$10,000.00 (motus charge of 2 cents per image). Already moved 60 boxes out of storage - funded from Auditor O&M. Also reviewed was an additional Laserfiche license for the Kiosk (clerk had additional applications licenses available), stand up furniture, the overtime amount for the Admin Assistant (moved to non-union from exempt) and Odyssey costs (2017 reimbursement won't be received until 2018 (flat \$10,000). Val Barshaw also advised that AOC is unable to give hard costs of the upgrade for Odyssey. Effective January 1, 2017, the Clerk will be charging \$15.00 for faulty document fee, charging fee, or rejected document.

Adjourned 9:51am

**KITTITAS COUNTY  
COMMISSIONERS  
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**Judy Pless, Budget & Finance  
Manager**

  
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**Obie O'Brien, Chairman**