Board members present: Chairman Obie O’Brien; Vice-Chairman Paul Jewell & Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

At 9:00 a.m. Chairman O’Brien opened the Office Administration meeting.

The Board of County Commissioners reviewed their weekly calendar.

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 29, 2016.

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head’s on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

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APPROVED
5-17-2016
Commissioner Jewell questioned whether or not Commissioner Osiadacz would be interested in applying for the USFS Resource Advisory Committee. Commissioner Osiadacz indicated that she would apply.

**LETTER TERMINATION OF WATER RIGHT COMMISSIONERS**

Commissioner Jewell moved to authorize Board signature on letters to City of Roslyn, Clerk Brandi Taklo and to Settlement Agreement Signatories: Tim Trohimovich (Futurewise), Maia Bellon (DOE Director), & Jan Sharar (KCCC) regarding a Notice of Termination of Water Right Lease with City of Roslyn. Commissioner Osiadacz seconded. Motion carried 3-0.

**LETTER DAHP/RODEO SEATING PROJECT COMMISSIONERS**

Commissioner Jewell moved to authorize Chair signature on a letter to Gregory Griffith, Deputy State Historic Preservation Officer with the Department of Archaeology & Historic Preservation, regarding a request for Memorandum of Understanding for Project 2016-03-02086; Kittitas County Fair & Rodeo Grounds Historic District. Commissioner Osiadacz seconded. Motion carried 3-0.

**DISCUSSION COLUMBIA RIVER TREATY ADVOCACY COMMISSIONERS**

Commissioner Jewell moved to approve the Columbia River County Commissioners Policy Advisory Group proposal for a special dues assessment for 25 Columbia River Counties to fund an advocacy effort associated with the Columbia River Treaty Review. He noted that the proposed amount is $4,000.00 and felt that it should not exceed that without further discussion by the Board. Commissioner Osiadacz seconded. The Board agreed that anything over $4,000.00 would have to be discussed. Staff was directed to include in the e-mail notice to WSAC that the County’s agreement was only up to $4,000.00 and not to exceed that amount. Motion carried 3-0.

**DISCUSSION LETTER OF SUPPORT - ROSLYN COMMISSIONERS**

Commissioner Jewell explained that the County received a letter from the City of Roslyn requesting the County consider drafting a letter of support for the grant application that the City of Roslyn is submitting to the Washington State Recreation and Conservation Office (RCO) for acquisition land near the Roslyn Urban Forest. He felt it would be a good effort to support. Commissioner Osiadacz was tasked with drafting the letter and to bring it back at the next Office Admin Meeting for the Board to consider.

**OTHER BUSINESS**

Chairman O’Brien stated that he has been receiving concerns about the Homelessness & Affordable Housing Committee Meeting handoff to 5/02/2016 MINUTES 2
Commissioner Osiadacz. He explained that members felt they were being left out and he has tried to explain what the meeting is for and what they are trying to accomplish vs. what they are assuming is going to happen. He stated that it is mostly to comply with the "Open Public Meetings Act" so he can give Commissioner Osiadacz an overview and background of the Committee.

Chairman O'Brien provided a proposal for the pool car issues. He stated that cars could be assigned to the departments that use them and then they would become fully responsible for the vehicle.

Commissioner Osiadacz questioned if the County had considered liquidating the pool cars down and then purchasing just a few good quality vehicles that could be used for out of town trips.

Meeting adjourned at 9:40 a.m.

DEPUTY CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS
KIT TITAS COUNTY, WASHINGTON

Mandy Buchholz
Obie O'Brien, Chairman