

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING  
HR STUDY SESSION**

**TUESDAY**

**10:00 AM**

**JANUARY 12, 2016**

Board members present: Obie O'Brien, Gary Berndt, Paul Jewell

Others: Lisa Young, Mark Cook

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1) Call to Order - 10:10 AM

2) Staffing Discussion

- Public Works - PW Director Cook was present to request permission to post the following positions:
  - 1) County Surveyor - Approved to post
  - 2) Water Resource Manager - Approved to post
  - 3) Transportation Manager - Approved to post upon completion of job description
  - 4) County Engineer - Approved to post upon completion of job description
  - 5) Receptionist - Approved to post upon completion of job description

Director Cook will work on a revised financial worksheet to bring back to the Board. He reported that Engineer Tech IV and III are pending approval by the Union.

3) Executive Session - Union Negotiations

*RCW 42.30.140 (4) (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

The Board entered Executive Session at 11:08 AM to discuss strategies for collective bargaining. Anticipated length: 30 minutes; anticipated action: Direction to staff. The Board exited Executive Session at 11:38 AM with direction to proceed with negotiations.

4) HR Updates - Director Young discussed some of the current projects she is working on such as the EEO-4 report and the wage survey.

5) Review/Approve PAF's (as needed) - No PAF's presented.


**APPROVED**

2-21-17

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- 6) Request to Obtain Chair Signature on an Amendment to the Contract with CPS (Civil Service testing) - change in authorized employees requires amendment - Director Young presented the CPS contract amendment with a request for approval and Chair signature. Commissioner Jewell moved to approve Chair signature on the CPS Amendment, Commissioner Berndt seconded. The motion was approved 3:0.
- 7) Other Business - Director Young reported that they had been asked to assist the City of Kittitas with their recruitment for Assistant City Clerk. She also shared information about a compensation committee she heard was forming through the Elected Officials.
- 8) Adjourn - Noon

**KITITAS COUNTY COMMISSIONERS  
KITITAS COUNTY, WASHINGTON**

  
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Lisa Young

  
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Obie O'Brien, Chairman