MONDAY 9:00 A.M. DECEMBER 7, 2015

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O’Brien & Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Chairman Berndt opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF’S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 4, 2015.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head’s on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

RESOLUTION 2015-167 CEDS 30 DAY COMMENT PERIOD COMMISSIONERS

Commissioner O’Brien moved to approve Resolution No. 2015-167 In the Matter of Setting a Public Comment Period & Public Hearing on...
January 19, 2016 at 2:00 p.m. in the Commissioners Auditorium Room # 109, Ellensburg, WA 98926 for the Kittitas & Yakima Counties Regional Comprehensive Economic Development Plan. Commissioner Jewell seconded. Motion carried 3-0.

**DIRECTION**

SARVAC MEETING AT KVEC

Commissioner O’Brien explained that a request came into the KVEC asking for the Statewide Volunteer Organization for Search and Rescue Volunteers (SARVAC) to have their meetings at the KVEC for 2016. He stated that the County’s Search and Rescue Team participates in it and therefore they feel it’s affiliated with the Sheriff’s Office and are requesting to book 6 meetings at the KVEC under the Sheriff’s office (at no charge). The Board indicated that they should charge for the use of the KVEC.

**SIGN UP**

KXLE - 2016

Mandy Buchholz, Deputy Clerk of the Board presented the Board a sign-up sheet for them to sign up for their turn at KXLE on the 1st Tuesday of each month. She stated that this would provide the radio station advance notice of who is coming and allow the BoCC to plan ahead and know who would be attending. The Board signed up beginning with Chairman Berndt, then Commissioner O’Brien and then Commissioner Jewell rotating for the year.

**LETTER**

WSLCB-JEV DENIAL

Commissioner Jewell moved to approve Board signature on a letter recommending denial of the JEV Associates (license 415944-7U) Producer Tier 3 & Processor License request, noting there are a few edits to make. Commissioner O’Brien seconded. Motion carried 3-0.

**AGREEMENT**

KITTITAS CO./DOE

Commissioner Jewell stated that he is still waiting for an Agreement number from the Department of Ecology and until he gets it, he recommend holding off on any action. He stated as soon as he gets the Agreement number he will request to set a Special Meeting to take action.

**OTHER BUSINESS-N/A**

Meeting adjourned at 10:00 a.m.