

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
SPECIAL MEETING**

**THURSDAY**

**10:30 AM**

**OCTOBER 22, 2015**

Board members present: Chairman Gary Berndt; Vice-Chairman Obie O'Brien; Commissioner Paul Jewell

Others: County Coroner Nick Henderson, Human Resource Director Lisa Young, Clerk of the Board Julie Kjorsvik, Fire Marshal Brenda Larsen, Budget & Finance Manager Judy Pless

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**SPECIAL MEETING**

**COMMISSIONERS**

**2016 Preliminary  
Budget Discussions  
Coroner, Human  
Resource, Fire  
Marshal,  
Commissioner's  
Office**

**COMMISSIONERS**

Meeting started at 10:15

Coroner

Coroner Nick Henderson reviewed his 2016 preliminary departmental budget. He reviewed the following items: Death certificate fee; review of departmental salaries; leaving vehicle at Courthouse and at Upper District Court; cell phones and fixing the current 2015 professional services budget.

Human Resource

Lisa Young reviewed her 2016 preliminary departmental budget. She reviewed the following items: Civil Service; Risk Management Department; increase in the budget - correctional process. Also reviewed was the standardized test for civil service positions, add \$6,000 for assessment center. There was review of the corrections corporal, and requesting .40 FTE with no benefits; AWC membership fee.

**APPROVED**  
12-19-17

Commissioner's Office - 2:20pm

Julie Kjorsvik reviewed the 2016 preliminary departmental budget. There was an error in insurance so remove \$5,056 from the request.

Fire Marshal

Brenda Larsen reviewed the 2016 preliminary departmental budget. The following items were reviewed: increase request is above the norm for the deputy director - Fees increase to cover the increase; discussion of fee increase.

**KITTITAS COUNTY  
COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**



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**Judy Pless, Budget & Finance  
Manager**



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**Obie O'Brien, Vice-Chairman**