

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
BOCC CONFERENCE ROOM
REGULAR MEETING**

TUESDAY

10:00 AM

SEPTEMBER 22, 2015

Board members present: Gary Berndt, Paul Jewell

Others: Lisa Young, Doc Hansen, Patti Johnson, Mark Cook, Gene Dana

REGULAR MEETING

COMMISSIONERS

1) Call to Order = 10:03 AM

2) Staffing Discussions/Requests


- CDS - GIS Planning Specialist - Interim CDS Director Hansen presented his request to reclassify a Planner II to GIS Planning Specialist. He indicated it would be partial cost recovery - about 35%, and that he needs to have a new fee schedule approved for 2016, which is scheduled for 9/28/15. The Board asked him to table the request until November.
- Solid Waste - Maintenance - Board Direction - SW Director Johnson presented a request to reclassify one of her employees to Office Manager as she is tasked with the additional Maintenance-related duties. She said another option would be to work something out with KVEC staff. The Board asked that she table the request until the next HR Study Session since Commissioner O'Brien was not present, and suggested that he speak with KVEC Director Webb before bringing it back to the Board.
- Public Works - Leave Accrual Adjustment - PW Director Cook presented a request to return an employee's vacation accrual to 17 hours per month; the employee took a supervisory position and lost accrual by going from the Road Union to non-Union. The Board asked Director Cook to bring back a list of concerns from the team with justification for the adjustment.
- Public Works - Planning Manager - Director Cook discussed his ideas on hiring a Planning Manager that would oversee transportation, water resources, and the Flood Control Zone District. The Board asked that he bring this back to a future meeting.

APPROVED

2-21-17

- 3) Exempt Overtime/MOU Discussion - Sheriff Dana was present to discuss the use of exempt staff to take overtime details when non-exempt union employees are not available. The Board expressed concern about overworking the Command Staff. The Board asked that this discussion be brought back to the next HR Study Session with the County Auditor.
- 4) WCIF Master Application - Request to Obtain Signature from Board Chair - HR Director Young asked for Board approval to be able to seek the Chairman's signature once the WCIF Master Applications for 2016 were complete. The Board approved.
- 5) HR Updates - No updates at this time.
- 6) Other business - None.
- 7) Adjourn - 11:00 AM

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Lisa Young



Paul Jewell, Chairman