Board members present: Chairman Gary Berndt and Vice-Chairman Obie O’Brien. Absent: Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board; Robin Read, Public Health Administrator; Amy Kocher, Community Health Specialist I; Kaitlyn Reddick, Fiscal Analyst; Sigrid Welker, DD Program Coordinator and Jackie Herum, MHDD Chair.

SPECIAL MEETING DD PROGRAM DISCUSSION COMMISSIONERS

At 11:00 a.m. Chairman Berndt opened a Special Meeting to discuss recommendations for funding through the Developmental Disabilities Information and Education Request for Proposals.

Robin Read, Public Health Administrator presented & reviewed with the Board three proposals received in response to the RFP the Kittitas County Public Health Department (KCPHD) did. She stated they received responses from Bright Beginnings for Kittitas County ($7,700.00); Central Washington Disability Resources ($12,300.00) and Kittitas Valley Opportunities (grand total $19,000.00); Parent to Parent ($15,000.00) & Parent to Coalition ($4,000.00). Ms. Read stated that for the 2015 - 2016 funding year they are recommending $39,000.00. She provided a brief summary of the applications and explained that since this process hasn’t been done in a very long time they have exposed other areas that needed to be worked on within the process. She stated that County Staff met with the Mental Health & Developmental Disabilities (MHDD) Board and they have also indicated that they support the KCPHD recommendations.

There was discussion on how Staff would judge the outcome of the “new” process. Ms. Read indicated that there will be reporting requirements and deliverables that will be included in each contract.

Commissioner Jewell expressed his appreciation for the work that has been done. He stated that it is a much better process. He provided the following recommendations: create a uniform response format, clean up the title as it’s confusing the way it’s currently labeled, make changes to the narrative, create a clear ratings criteria and provide more information in the RFP about how much funding is available. He also suggested creating an on-line application process and stated that the recommendation should come from the MHDD Board.
He encouraged Staff to meet with the MHDD Board and let them know the outcome of the meeting.

Commissioner Jewell moved to direct Staff to prepare contracts for the Board to consider at the next Agenda Session. Commissioner O'Brien seconded. Commissioner Jewell reiterated his appreciation of the work that's been done and the improved process. Motion carried 3-0.

Meeting adjourned at 12:00 p.m.