Board members present: Chairman Gary Berndt and Commissioner Paul Jewell. Absent: Vice-Chairman Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board; Judy Pless, Budget and Finance Manager; Kay Kresge, Accountant; Mark Cook, Public Works Director; Robin Read, Public Health Administrator; Holly Myers, EH Supervisor; Kathy Jurgens, Finance System Manager; Heidi Childs, Accountant; Steph Mifflin, Senior Permit Tech.; Jan Ollivier, Transportation Manager; Lindsey Ozbolt, Planner II; Candie Leader, Admin Assistant/Interim Airport Manager; Mike Flory, Plans Examiner/Interim Building Official; Doc Hansen, Planning Official/Interim Planning Director; Tammy Burgess, Accountant; Jerry Pettit, Auditor; Shawn Ward, CWHBA & the FCS Group: Peter Moy, Principal.

At 10:00 a.m. Chairman Berndt opened a Special Meeting to receive a presentation from the FCS Group in response to the RFQ that Kittitas County advertised for regarding a Kittitas County Cost Analysis Determination.

Commissioner Jewell provided a brief overview of the history of how this project came about.

Mr. Moy provided copies of the power point presentation & a cost of service & fee study. He reviewed the cost of service and cost recovery methodology, 2014 building services cost of service, 2014 adjusted building services cost of service; 2014 current planning cost of service, new fees, cost recovery policy; 2014 building cost recovery analysis; adjusted 2014 building cost recovery analysis; planning cost recovery analysis; significant cost recovery differences; significant cost recovery differences; fund balance and reserve policies; fund balance service amounts and fund balance and reserve policies.

The Board felt that sooner rather than later they would like to get the model implemented in other enterprise funds (DPW, PH, FM).

2015-05-20 MINUTES

APPROVED

6.2.15
Mr. Moy stated that he still needs to provide training on this module created for CDS in order to fulfill his contract.

The Board indicated that they would like to see a proposal for an expansion of the contract in order for the FCS Group to expand training to the other departments discussed so that the formula created will be applied within their departments.

The meeting was adjourned at 11:20 a.m.