Board members present: Chairman Gary Berndt; Vice-Chairman Obie O’Brien & Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board & Julie Kjorsvik, Clerk of the Board.

SPECIAL MEETING

At 9:00 a.m. Chairman Berndt opened the Office Administration meeting.

CALENDAR

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 13, 2015.

UPDATE

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head’s on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

REQUEST

Commissioner Berndt explained that he received an invoice from Robert K. Weidner (Evergreen Forest County Group) for the 2015
County Annual Dues for Public Land, Environment & Natural Resources dues to represent Kittitas County in Washington D.C. The Board discussed Mr. Weidner’s proposed increase of a new flat rate of $10,000.00.

Commissioner Jewell moved to approve payment in the agreed amount that the County has budgeted for of $7,500.00. Commissioner O’Brien 2nd. Commissioner Berndt stated that he would seek a contract from Mr. Weidner to see what the increase covers and talk with Judy Pless, Budget and Finance Manager about the request for an increase of $2,500.00. Motion carried 3-0.

**DIRECTION**

**HOMELESSNESS AFFORDABLE HOUSING**

**COMMISSIONERS**

Mandy Buchholz, Deputy Clerk of the Board requested the Boards direction on Commissioner O’Brien’s position on the Homelessness & Affordable Housing Committee. She stated that it was her understanding after speaking with the Clerk of the Homelessness & Affordable Housing Committee that they recently discussed it within the Committee and since Commissioner O’Brien was appointed by the Commissioners in an Office Admin., meeting. She was seeking formal clarification in the same venue as to whether or not the Board’s intent was for Commissioner O’Brien to hold an “actual” member position (which would require him to be reappointed every two years) or if he would be listed as the Chairman of the Board, but not holding a member position and instead listed with the Clerk of the Homelessness & Affordable Housing Committee. The Board agreed that Commissioner O’Brien would be the Chair of the Committee, but listed with the Clerk which would free a position up for a Citizen to be appointed to the Committee.

**RATIFY**

**CANDACE MCKINLEY**

**COMMISSIONERS**

Commissioner O’Brien moved to ratify Board signature on a letter to Ms. Candace McKinley, Environmental Program Manager with the Bureau of Reclamation Columbia-Cascades Area Office regarding the Kachess Drought Relief Pumping Plant and Kechelus Reservoir-to-Kachess Reservoir Conveyance Draft EIS Response. Commissioner Jewell seconded. Motion carried 3-0.

**SIGNATURE**

**CHARLES HILL-THANK YOU**

**COMMISSIONERS**

Commissioner O’Brien moved to authorize Chair signature on a letter to Charles Hill, thanking him for his time spent volunteering on the Kittitas County Alcohol Substance Abuse Advisory Board. Commissioner Jewell seconded. Motion carried 3-0.

**OTHER BUSINESS-N/A**

03/16/2015 MINUTES 2
Meeting adjourned at 10:25 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Gary Berndt, Chairman