THOSE PRESENT: Gary Berndt, Obie O’Brien, Paul Jewell (BOCC) Stephanie Mifflin, Doc Hansen, Jeff Watson, Mike Flory (CDS) Kirk Holmes, Jan Ollivier, Kelly Bacon (PW) Jim Goeben, Andrew Drain, Jeremy Reddick, Jason Eklund (IT) Brenda Larsen (FM) Erin Moore, Robin Read (PH) Shelley McClellan (AS)

GUESTS PRESENT: None.

Permit Software Presentation and Recommendation:
Kirk gave a brief history of why and how the Permit Software committee was formed and the steps the committee took to reach the presentation and recommendation to the Board. Jim presented the recommendation to the Board (see attached sheet). Commissioner Jewell asked about the 42% participation number and asked how that percentage factored into the decision made by the committee. Commissioner O’Brien expressed his concerns with previous IT projects and their slow roll-out times. Commissioner Jewell stated this is not a short-term or simple process and wanted IT to be clear that nothing else matters except the development of this permit tracking system software. Mike stated the committee agrees with Commissioner Jewell and stated the costs on the sheet are not accurate. Mike stated the costs from the vendors is for the “out of the box” software and does not include modifications that will need to be made.

There was discussion on the purchase of the Eden permit tracking software, the implementation strategy used, and the overall user experience with the software.

Mike stated that purchasing off the shelf software is going to recreate the same experience with Eden. Commissioner O’Brien asked about hiring an additional IT developer. Jim stated IT would like to hire someone that can handle the day to day tasks so that other IT Staff can commit to developing the permit tracking software. Jason stated that IT is not going to copy and out of the box system, but instead build our own platforms. Mike stated a lot of the functions have been built by IT already, now it’s just a matter of forming a “nucleus” to combine all of those functions into one program.

Doc stated he did not participate in the group, but full commitment was there through representation. Doc expressed his satisfaction that support for the system will be across the street rather than in Seattle or Gig Harbor or out of state. Commissioner Jewell expressed his concern that this isn’t going to be easy and it cannot wait and the responsibility cannot be shoved onto someone else. Robin stated that Public Health has been working with IT to develop programs, the cost was taken into account, and that the Board did not make it clear that Department Heads were to sit on the committee. Robin stated that a complete process was done with the committee. Erin stated that participation was done like the LEAN process and that the percentage was unfair.

Board Direction: Need additional time for Board to review the proposal and speak to Staff.

APPROVED
12-16-14