COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING  

THURSDAY February 13, 2014 10:00

Board members present: Gary Berndt, Obie O'Brien

Others: Patti Johnson, Matt Anderson and Lisa Lawrence

Meeting called to order at 10:00am. Discussion was held on purchasing a Compost Sock Stuffer for Solid Waste to make wattles. Further discussion included the City of Ellensburg requiring them on all future projects, the costs involved, time frame for purchasing, producing, selling, and other beneficial uses of the finished product. Patti presented and requested approval from the Board on a budget amendment to move funds from reserves to capital outlay to purchase equipment.

Commissioner O'Brien made a motion to approve moving $28,000.00 from Solid Waste reserves to Solid Waste Capital outlay to purchase equipment. Commissioner Berndt seconded the motion. Motion passed 2-0

Patti presented the Board with a revised job description for the Solid Waste Operator position that is currently open. Discussion was held on the Tuesday through Saturday work week being listed on the job posting instead of the job description, the position being road crew union and the necessary certification requirements associated with the job. Further discussion included posting the position earlier than originally planned due to weather and the amount of yard waste received in January. Department update- No Board action.

Patti informed the Board that she had met with Department of Ecology and the City of Ellensburg regarding a Coastal Protection Grant opportunity for a private party. Patti explained the grant would be a pass through Grant at 100% including administration. Discussion included volunteers picking up litter in the problem area, due to windblown litter from the truck stop, located at the West Interchange near Perkins and the Dairy Queen. The grant paying for bags, disposal, a litter fence and shrubs. Further discussion included Shoreline setback, keeping litter from the creek and types of trees. Department update- No Board action.

Patti presented the Board with a change order proposal on the Armory project for an additional cost of $711.00 to supply and install a sink and faucet in the future kitchen area.
Patti presented the Board with a change order proposal on the Armory project for an additional cost of $1265.00 to run the fiber line into the building.

Patti presented the Board with a change order proposal on the Armory project in the amount of $10,920.00 for the contractor to fix and re-do previous contractors errors.

Patti presented the Board with a change order proposal requesting an extension of contract time at no cost.

Discussion included the heating units and finishing the ceiling. Further discussion was held on duplicate costs, manufacturer and contractor delays. The Board directed Patti to incorporate the change order proposals and bring to the Board for signature.

Matt informed the Board they would be seeing a RFQ for the Master Plan update and RFP for a debit machine consultant on the next agenda date.

Matt informed the Board he received an additional $51,000.00 from the City of Ellensburg on the ESCO project which would also be on the next agenda. Discussion on the ESCO project included the timeframe for the elevators. Matt stated the Courthouse elevator was essentially done and waiting for the inspector which is scheduled for February 24th and thought the jail would be mid-March. Discussion was held on the process of ESCO which included question of vested interest, timeframe, and lack of control of project management. Further discussion was held on the HVAC system and rebalancing airflow. A time frame of March for the window coordination and replacement and in kind labor costs to move furniture. Discussion was held on installed sensor switches.

Other: Discussion was held on the intended location of the Coroner’s Office. The layout of the secured office wing in the jail and the basement area being available for storage, but due to ingress/egress issues cannot be used for permanent office.

KITTITAS COUNTY
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Lisa Lawrence

Paul Jewell, Chairman