Board members present: Chairman Paul Jewell; Vice-Chairman Gary Berndt & Commissioner Obie O'Brien.

Others: Mandy Buchholz, Deputy Clerk of the Board.

At 9:00 a.m. Chairman Jewell opened the Office Administration meeting.

The Board of County Commissioners reviewed their weekly calendar.

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 31, 2014.

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head’s on an annual basis. They determined at the end of 2013 they would review the various committees they participate in and provide beneficial updates to the Board.

Commissioner O’Brien moved to ratify Board signature on a letter to Senator Holmquist-Newbry; Representative Warnick and Representative Matt Manweller, regarding the 2014 Supplemental Capital Budget.
Water Acquisition Funding. Commissioner Berndt seconded. Motion carried 3-0.

LETTER LISA ANDERSON—DNR/NANEUM TO COLUMBIA PLANNING COMMISSIONERS

Commissioner Berndt moved to authorize Board signature on a letter to Lisa Anderson, Recreation Planning and Policy Manager for Department of Natural Resources (DNR) regarding the Naneum to Columbia Planning Process presentation. Commissioner O’Brien seconded. Motion carried 3-0.

OTHER BUSINESS—N/A

Meeting adjourned at 10:06 a.m.

DEPUTY CLERK OF THE BOARD  KITITAS COUNTY COMMISSIONERS
Mandy Buchholz  KITITAS COUNTY, WASHINGTON

Paul Jewell, Chairman